



City Council Report

Date: January 8, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Light Duty Automotive Body Repair Services for the Fleet Services Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Fleet Services Department and Purchasing recommend increasing the dollar limit with Caliber Bodyworks of Arizona, Inc. dba Caliber Collision Mesa-East Main St.; East Valley Collision LLC; LP's Body & Paint Center LLC; and 2nd GEN LLC dba Maaco Collision Repair & Auto Painting (all Mesa businesses); by \$100,000.00, increasing the contract amount from \$300,000.00 to \$400,000.00 annually, based on estimated usage.

Background

This contract provides a pre-qualified vendor list of automotive body repair firms for non-exclusive repair service on an as-needed basis. The awarded vendors provide all labor, tools, materials, garage facility and insurance to perform body and related mechanical repair work for the City's fleet of approximately 1,400 light duty vehicles. The City requests repair estimates on an as-needed basis from the pre-qualified vendors. Each vendor is given an opportunity to provide an itemized quote for each light duty vehicle body repair required by the City. The repair work will be awarded to the lowest, most responsive, responsible repair estimate submitted.

Fleet Services is requesting the dollar limit increase due the City keeping light-duty vehicles for a longer duration than in previous years therefore spending more on automotive body shop repair services.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2017080
Original Council Award Date: 4/17/2017
Initial Contract Term: Three years
Dollar Limit History:

Original Award Amount	\$300,000.00
Increase Request 1/8/2018	<u>\$100,000.00</u>
New Annual Contract Amount 5/1/2017 through 4/30/2018	\$400,000.00

Funding Source: The purchase is funded in the Fleet Services Department operating budget through Fleet Internal Services Fund