



City Council Report

Date: January 8, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract for Air Filters for the Materials and Supply Warehouse (for Citywide Facilities) as requested by the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Business Services Department and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, American Air Filter dba AAF/Aire Filter Products (a Mesa business) at \$26,100.00 annually, based on estimated usage.

Background / Discussion

Air filters are installed in citywide facilities by Facilities Maintenance. Materials and Supply orders and maintains inventory as needed.

Purchase Information

Action: Award
Procurement Type: Request for Bids
Contract Number: 2018057
Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder
Protests Received: None
Responses: 7 (plus 1 Non-Responsive and 1 Late Response)
Initial Contract Term: Three years
Possible Renewals: Two, one-year renewals subject to future Council consideration
Funding Source: Materials and Supply operating budget through the Warehouse Internal Services Fund

November 15, 2017 Responses

American Air Filter dba AAF/Aire Filter Products Mesa, AZ	\$24,128.33 (Recommended)
D.L Sales Corp. dba Dave Downing and Associates Mesa, AZ	\$24,775.46
Geary Pacific Corporation dba Geary Pacific Supply Gilbert, AZ	\$45,351.76

Jasonbelts.Com LLC dba Central MEP Supply Bedminster, NJ	\$28,073.32
Lott Enterprises, Inc. dba Pure Air Filter Sales and Service Greenwood, MS	\$27,240.50
Talladega Machinery & Supply Co. Inc. dba Filter Buy Talladega, AL	\$24,404.78
WACO dba Air Energy Systems & Services Mesa, AZ	\$32,390.69
EML Filters Chino, CA	Non-Responsive – Did not submit the information and forms as required by the solicitation.

Late Bid not accepted
Ferguson

AWARD RECOMMENDATION
<p>Air Filters per Contract No. 2018057; Exhibits – Detailed Specifications, Pricing and Mesa Standard Terms and Conditions; Solicitation including any addenda; and Contractor Response</p> <p>Annual Contract Amount: <u>\$26,100.00</u></p>