



City Council Report

Date: December 11, 2017
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Transportation Landscape Maintenance and Refurbishment Services as requested by the Transportation Department
(Citywide)

Purpose and Recommendation

Council is requested to approve the Term Contract for Landscape Maintenance and Refurbishment Services as recommended.

The evaluation committee recommends awarding the contract to the highest scored proposal from Environmental Earthscapes Inc. dba The Groundskeeper at \$2,882,136.00 annually, based on estimated requirements.

Background / Discussion

Maintaining the health and appearance of the City's landscape is a high priority for the Transportation Department. The contractor will maintain landscapes, multi-use paths, transit centers and selected bus stops. The contractor will also renovate landscape areas designated for refurbishment projects. The contractor will furnish all labor, equipment and materials costs for these services.

The City received two responses which both met the minimum qualifications. Staff from the Transportation Department evaluated the proposals based on the evaluation criteria as stated in the solicitation. The evaluation team requested vendor interviews and Best and Final Offers from the respondents to clarify the vendor's understanding of the Scope of Work. The highest scored proposal, Environmental Earthscapes Inc. dba The Groundskeeper, is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Transportation Department operating budget through the Local Streets Sales Tax Fund.

Coordinated With

Transportation and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2018060

Vendors Registered: ProcureAZ (972) and Vendor Self Service (64)

Advertising: AZ Republic, ProcureAZ and Purchasing Website

Downloads: 42

Responses: 2

Local Consideration: Policy did not apply to this procurement (services)

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration, and then a six-month maximum extension

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

Proposals received on October 31, 2017

Environmental Earthscapes Inc. dba The Groundskeeper - Gilbert, AZ

Artistic Land Management - Chandler, AZ

Preliminary Scoring

Evaluation Criteria / Points Possible	The Groundskeeper	Artistic Land Management
Total / 200	165.40	111.62

Final (BAFO) Scoring

Evaluation Criteria / Points Possible	The Groundskeeper (Recommended)	Artistic Land Management
Firm's Proposed Solution / 90	76.40	45.40
Firm's Qualifications and Experience / 40	33.20	22.80
Firm's Proposed Pricing / 70	65.62	70.00
Total / 200	<u>175.22</u>	138.20

AWARD RECOMMENDATION
Environmental Earthscapes Inc. dba The Groundskeeper
Gilbert, AZ

Description
<p>Transportation Landscape Maintenance and Refurbishment Services (Site Work, Irrigation, Landscape Material Installation and Miscellaneous) per Agreement No. 2018060; Exhibits – Scope of Work / Technical Specifications, Pricing, and Mesa Standard Terms and Conditions; Other Exhibits; Solicitation including any addenda; and Contractor Response</p> <p style="text-align: center;">Annual Contract Amount: <u>\$2,882,136.00</u></p>