



# City Council Report

**Date:** December 11, 2017  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Purchase of Two Lift Trucks, One Replacement for the Parks, Recreation and Community Facilities Department and One Addition for the Water Resources Department (Funded by the Vehicle Replacement and Capital-Enterprise Funds) as requested by the Fleet Services Department **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the contract for the Purchase of Two Lift Trucks as recommended.

Fleet Services, Parks, Recreation and Community Facilities, Water Resources and Purchasing recommend authorizing the purchase from the contract with Arnold Machinery at \$58,849.57.

## Background / Discussion

The Parks, Recreation and Community Facilities Department (PRCF) will use the lift truck for miscellaneous tasks associated with moving equipment and supplies at Parks Administration/Maintenance East. Equipment and supplies vary in size; are often loaded off or on service vehicles and freight trucks; and are moved to and from storage areas. The lift truck a critical piece of equipment and is essential for the performance of routine Parks Maintenance Operations. The vehicle that is being replaced has met established replacement criteria and will be either traded, auctioned, sold, or deployed for special uses as part of the ongoing Fleet Services vehicle replacement program.

The Water Resources Department will use the lift truck for offloading of materials and supplies from delivery trucks at the new Signal Butte Water Treatment Plant. On a weekly basis, the plant will receive 3,000 lb. totes of coagulant polymer, sludge polymer and copper sulfate. The lift truck will be used to remove the totes from delivery trucks and to move the totes to and from the storage areas and chemical metering sites. The lift truck equipped with a safety basket could be used to work on lighting and mechanical equipment. The lift truck is a critical piece of equipment and is essential to the operations at the Signal Butte Water Treatment Plant.

## **Alternatives**

Council may choose not to authorize the purchase.

## **Fiscal Impact**

PRCF's purchase is funded by the Vehicle Replacement Fund and the Water Resources Department's purchase is funded by the Capital-Enterprise Fund.

## **Coordinated With**

Fleet Services Department, Parks, Recreation and Community Facilities Department, Water Resources Department and Purchasing

## **PURCHASING INFORMATION**

Action: Purchase from an active contract awarded on 4/17/2017

Procurement Type: Request for Bids

Solicitation Number: 2017159

Vendors Registered: ProcureAZ (98) and Vendor Self Service (31)

Advertising: ProcureAZ and Purchasing Website

Downloads: 23

Responses: 2, plus 1 No Bid response

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Two years

Possible Renewals: One-year renewal subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

## **March 2, 2017 Responses**

Arnold Machinery Company \$27,142.00 (Awarded)

Salt Lake City, UT

Forklift Exchange, Inc.

Phoenix, AZ

Non-Responsive (Side shifting 44" and response 40.2", Max. Fork Height 190" and response 187" and missing torque converter and oil pressure gauges.)

No Bid received from

Vanguard Trucks – Phoenix, AZ

**AWARD RECOMMENDATION**

***Arnold Machinery Company***

**Salt Lake City, UT**

Description	
Quantity 2 - Pneumatic Tire Lift Truck – 5,000 lb. Capacity (2017 Hyster H50XT) per Agreement No. 2017159; Exhibits – Scope of Work/Technical Specifications, Pricing, Mesa Standard Terms and Conditions, and Technical Specifications/Specifications Questionnaire; Solicitation including any addenda; and Contractor Response	
Base (\$27,142.00/each)	\$54,284.00
8.6% Sales Tax (\$860.00/each)	\$1,720.00
8.3% Use Tax (\$1,422.79/each)	<u>\$2,845.57</u>
<b>Total</b>	<b>\$58,849.57*</b>
<p><u>One Replacement</u> for the Parks, Recreation and Community Facilities Department funded by the Vehicle Replacement Fund. <u>One Addition</u> for the Water Resources Department funded by the Capital-Enterprise Fund. *Total does not include Vendor and Fleet Services Up-Fit Cost at <u>\$320.00/each</u>.</p>	