



# City Council Report

**Date:** December 11, 2017  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three-Year Term Contract for Elevator/Vertical Transportation Unit Maintenance for the Parks, Recreation and Community Facilities Department **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the Term Contract for Elevator/Vertical Transportation Unit Maintenance. A committee representing the Parks, Recreation and Community Facilities Department (PRCF), and the Engineering Department evaluated the proposals with assistance from Purchasing.

The evaluation committee recommends awarding the contract to the respondent with the highest scored proposal, Arizona Elevator Solutions Inc., at a total contract amount of \$159,970.00 annually based on estimated requirements.

## **Background / Discussion**

PRCF currently has sixty elevators/vertical lift units at various City buildings. This contract is for preventative maintenance and repair services to be performed on those elevators/vertical lift units.

The City received five proposals and one No Bid response; all five met the minimum requirements. Staff from the PRCF and Engineering Departments evaluated the proposals based on the evaluation criteria as stated in the Solicitation. The highest scored proposal, Arizona Elevator Solutions Inc., is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The annual budgeted contract amount of \$159,970.00 is available in the PRCF – Facilities Maintenance operating budget.

## **Coordinated With**

PRCF – Facilities Maintenance, Engineering and Purchasing

## **PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2018025

Vendors Registered: ProcureAZ (254) and Vendor Self Service (22)

Advertising: ProcureAZ and Purchasing Website

Downloads: 27

Responses: 5 (and 1 No Bid response)

Local Consideration: Not applicable (Services)

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

### **Proposals received on October 23, 2017**

Arizona Elevator Solutions Inc. - Tempe, AZ

Centric Elevator Corporation of AZ - Phoenix, AZ

Kone – Phoenix, AZ

Phoenix Elevator Company - Phoenix, AZ

Thyssenkrupp Elevator - Phoenix, AZ

### **No Bid received from**

Otis Elevator Company – Phoenix, AZ

**AWARD RECOMMENDATION**  
***Arizona Elevator Solutions Inc.***  
**Tempe, AZ**

Description
<p>Elevator/Vertical Transportation Unit Maintenance Agreement (Solicitation) No. 2018025; Exhibits – Scope of Work/Technical Specifications, Pricing, Mesa Standard Terms and Conditions, Equipment Type and Performance Standards, City of Mesa Elevator Information, and Other Exhibits; Solicitation including any addenda; and Contractor Response</p> <p style="text-align: center;"><b>Annual Contract Amount: <u>\$159,970.00*</u></b></p> <p>*\$119,970.00 represents the pricing submitted by the award recommendation vendor. An additional \$40,000.00 is requested by PRCF to be approved by City Council as budgeted contingency funding for emergency or unforeseen repairs necessary for continued, safe operation. The budget contingency funding was not scored as a part of the pricing evaluation for the Solicitation as the additional funding would be requested to be budgeted for the contract regardless of the vendor awarded the contract.</p>

**Final Scoring Results**

Evaluation Criteria / Points Possible	Arizona Elevator Solutions Inc. (Recommended)	Centric Elevator Corporation of AZ	KONE, Inc.	Phoenix Elevator Company	Thyssenkrupp Elevator
Firm's Qualifications and Experience / 200	183.33	128.33	141.67	165.00	170.00
Firm's Proposed Solution / 200	183.33	133.33	168.33	138.33	131.67
Firm's Pricing / 100	96.35	47.18	74.24	98.77	100.00
Total / 500	<b><u>463.01</u></b>	308.84	384.24	402.10	401.67