



# City Council Report

**Date:** December 11, 2017  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** One-Year Renewal Term Contract for Meals for the Police Department Holding Facility **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the One-Year Renewal Term Contract for Meals for the Police Department Holding Facility as recommended.

The Police Department, and Purchasing recommend authorizing the contract to MARC Community Resources Inc. (a private non-profit corporation in Mesa) at \$40,000.00, based estimated requirements.

## **Background / Discussion**

MARC provides educational, therapeutic, rehabilitation and social services to children and adults with developmental and physical disabilities and behavioral health challenges. Their Employment Related Services Division is committed to helping people who have disabilities expand their independence by obtaining and maintaining employment.

The City continues to partner with MARC, a private non-profit corporation located in Mesa, for their services pursuant to the City Code and Management Policy. MARC provides the Police Department's downtown holding facility with sandwiches for distribution to detainees. MARC uses their kitchen to provide real work training by preparing and delivering sandwiches to the Police Department.

The City estimates MARC will deliver approximately 31,000 sandwiches per year, approximately 85 sandwiches per day to the Mesa Police Department downtown holding facility. Delivery will be a minimum of once per week although the vendor is aware of the possibility of additional delivery requirements.

The City has been satisfied with the vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The annual contract amount is available in the Police Department operating budget.

## **Coordinated With**

Police Department, and Purchasing

## **PURCHASING INFORMATION**

Action: Renewal Authorization

Procurement Type: Competition Exempt

Solicitation Number: 2015098

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Award and Contract Term: 1/27/2016, One year

Previous Renewal Authorization and Renewal: 11/21/2016, One Year

This Renewal Term: One Year

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: N/A

Pricing Available to Other Cooperative Agencies: No

## **RENEWAL RECOMMENDATION**

***MARC Community Resources, Inc.***

**Mesa, AZ**

Description
Meals for the Police Department Holding Facility per Contract No. 2015098 Scope of Work, Minimum Insurance Requirements, Mesa Standard Terms and Conditions, and Affidavit
<b>Annual Contract Amount: <u>\$40,000.00</u></b>