



# City Council Report

**Date:** December 11, 2017  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** One-Year Renewal Contract for Insecticidal Coatings for Manhole and Sewer Cleanouts for the Water Resources Department (Single Bid) **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the Renewal Contract for Insecticidal Coatings for Manhole and Sewer Cleanouts as recommended.

The Water Resources Department and Purchasing recommend authorizing the renewal contract with Lawrence Business, Inc., dba JABCO at \$32,800.00, based on estimated requirements.

## Background / Discussion

The Water Resources Department applies insecticidal coatings to manholes and sewer cleanouts for spot treatment and scheduled maintenance throughout the City. The City uses approximately 1,000 gallons of product each year. Usage is driven by weather, seasons and customer complaints.

JABCO offered to renew the contract without a pricing increase and holding pricing for four years. The Producer Price Index has increased by less than 1% over the last year. JABCO has been satisfactorily providing the insecticidal coating to the City for many years. Vendor keeps enough stock locally and the City has not had an issue with running out of product. This contract continues to be advantageous and it is in the City's best interest to renew the contract.

In 2014, the City received a single bid from JABCO and two No-Bid responses. JABCO's response met all product and vendor requirements. The previous solicitation issued in 2010 also had a single response, and from the same vendor, JABCO.

## Alternatives

Council may choose not to authorize the renewal contract and new responses will be solicited.

## **Fiscal Impact**

The annual contract amount is funded by the Water Resources – Wastewater Utility operating budget.

## **Coordinated With**

Water Resources and Purchasing

## **PURCHASING INFORMATION**

Action: Renewal Authorization

Procurement Type: Request for Bids

Contract Number: 2015042

Responses Received: Single

Initial Award: Three Years

This Renewal Contract Term: One year

Possible Renewals: One-year renewal subject to future Council consideration

## **October 23, 2014 Single Response**

Lawrence Business, Inc. dba JABCO  
Noblesville, IN

\$31,000.00 (Awarded)

## **No Bid Response received from**

ADAPCO – Sanford, FL

City Wide Pest Control - Phoenix, AZ

## **RENEWAL RECOMMENDATION**

***Lawrence Business, Inc. dba JABCO***  
**Noblesville, IN**

Description
Insecticidal Coating for Pickup per Contract No. 2015042, Terms and Conditions, Specifications and Pricing as offered (Brand: Insecta Brand, Part #45600-1, 30-gallon drum, and Colors – White or Green at <u>\$31.00/each</u> , Price per Gallon)
<b>Annual Contract Amount: \$32,800.00</b> (includes 5.6% Use Tax)