



# City Council Report

**Date:** November 6, 2017  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** One-Year Renewal Contract for Aftermarket Parts for Automotive and Light-Duty Trucks for the Fleet Services Department **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the Renewal Contract for Aftermarket Parts for Automotive and Light-Duty Trucks as recommended.

The Fleet Services Department and Purchasing recommend authorizing renewal with: FleetPride (a Mesa business); NAPA Auto Parts (a Mesa business); Parts Authority Arizona LLC; RWC International LTD; and Star Distributing Co. (a Mesa business); cumulatively not to exceed \$360,250.00 annually; based on estimated requirements.

## Background / Discussion

The City has a diversified fleet of over 1,200 automobiles and light duty trucks including passenger cars, patrol sedans, pickups and utility vans plus an assortment of small engine equipment. To meet the service requirements of Fleet Services operations, the awarded vendors are required to provide quality replacement and add-on parts with timely delivery. The aftermarket parts meet or exceed the original manufacturer's specifications in quality, size, fit and operation. The vendors have a parts outlet facility within the Mesa/Phoenix metropolitan area and maintain an inventory of parts that are sufficient to meet the needs of the City.

This contract provides a percentage off manufacturer's list price. The five vendors each agreed to renew maintaining current pricing and same percentages off. The City has been satisfied with the vendors' quality service and parts. This contract continues to be advantageous and it is in the City's best interest to renew for the final year.

## Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

## Fiscal Impact

The annual contract amount is available in Fleet Services Department operating budget.

## Coordinated With

Fleet Services Department and Purchasing

### **PURCHASING INFORMATION**

Action: Renewal Authorization

Procurement Type: Request for Proposals

Contract Number: 2014027

Responses Received: 12

Initial Award: 11/4/2013

Initial Contract Term: Three years

Renewal Term: Second and final, one-year renewal contract

### **RENEWAL RECOMMENDATION**

Description
Aftermarket Parts for Automotive/Light Duty Trucks per Contract No. 2014027, Terms and Conditions, Specifications, and Pricing as offered
<i><b>FleetPride - Mesa, AZ</b></i>
<i><b>NAPA Auto Parts - Mesa, AZ</b></i>
<i><b>Parts Authority Arizona LLC - Tempe, AZ</b></i>
<i><b>RWC International LTD - Phoenix, AZ</b></i>
<i><b>Star Distributing Co. - Phoenix, AZ</b></i>
<b>Annual Contract Amount: <u>\$360,250.00</u></b> (cumulatively not to exceed)