



Citizen Participation Plan for Winco Pad Building

August 31, 2017

Purpose:

The purpose of the citizen participation plan is to inform citizens, property owners, neighborhood associations, agencies, schools and businesses of the proposed application for development for the property located at 1313 S. Power Road in Mesa. The application includes design review and site plan approval for a 1.33 acre parcel near the southeast corner of Power Road and E. Southern Avenue with a future 6,500 sf building with a retail use.

Contact:

Andrew Merchant, Principal
Merchant Design Group
588 N. Jackson Street
Gilbert, AZ 85233
480-459-6385
andrew@merchantdesigngroup.com

Pre-Application meeting:

A pre-application meeting for the project was held on 7/17/17 and produced a staff comments document issued on 8/17/17.

Action Plan:

In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide project information to the adjacent property owners:

1. Notification letters to 20 property owners within 500 feet of the project property were delivered to city staff on 8/21/17 for mailing. All property owners received a description of the project, site plan and building elevations. To date, our office has not been contacted by any property owner to review the project.
2. A contact list has been developed for citizens and agencies in this area including:
 - o All property owners within 500 feet of the project.
 - o All registered neighborhood associations within 1 mile of the project.
 - o All home owners associations within ½ mile of the project.
 - o Interested neighbors within 1,000 feet of the project.
 - o All Mesa Public Schools near the project (none).
3. All persons on the contact list will receive a letter describing the project, project schedule and site plan.
4. A project notification sign will be installed at the property by 10/3/17.
5. Meetings will be held with groups of citizens and neighborhood associations upon request.

Schedule:

- Design Review and Planning & Zoning hearing scheduled for 10/18/17.
- Application Submittal was made on 7/2/17.
- Submittal of Citizen Participation Report and Notification materials was made on 8/31/17.
- Construction is planned for winter of 2017-2018.