



Citizen Participation Plan for 6447 East Southern Avenue Site Plan Review

Date: August 31, 2017

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools, and businesses in the vicinity of the site of an application for a new car rental facility. This site is located at 6447 East Southern Avenue near the Superstition Springs Center mall development, and is an application for Site Plan Review and approval. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

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Pre-application Meeting: The pre-application meeting with City of Mesa planning staff was held on July 3, 2017. Staff reviewed the application and recommended that adjacent residents and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors – within 500 feet of site.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting to be held at the City of Mesa – Main Library.
3. This meeting will be an introduction to the project, and opportunity to ask questions, and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
4. Neighborhood Associations, Homeowners Associations, and Neighbors within 500 feet of the site will be called by telephone to inform them personally of the project and receive comments.
5. Presentations will be made to groups of citizens or neighborhood associations upon request.

Schedule: Pre-application meeting	July 3, 2017
Neighborhood meeting invitation mailing	September 11, 2017
Neighborhood meeting	6:00 PM; September 27, 2017
2nd Application Submittal	September 13, 2017
Phone calls / responses to questions	September 25, 2017
Submittal of Citizen Participation Report & Notification materials	October 3, 2017
Planning and Zoning Board Hearing	October 18, 2017