



# City Council Report

**Date:** October 16, 2017  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three-Year Term Contract for Contractor Building Maintenance Services as requested by the Parks Recreation and Community Facilities Department  
**(Citywide)**

## Purpose and Recommendation

Council is requested to approve the Term Contract for Contractor Building Maintenance Services as recommended. A committee representing Parks Recreation and Community Facilities and Purchasing evaluated responses.

The evaluation committee recommends awarding the contract to the five highest scored proposals from Builders Guild Inc. (a Mesa business), Diamond Ridge Development, East Valley Disaster Services (a Mesa business), SDB Inc., and Skyline Builders not to cumulatively exceed \$2,000,000.00 annually, based on estimated requirements.

## Background / Discussion

This contract provides experienced journeymen to perform a variety of tasks including rough and finish carpentry, remodel work—such as walls, ceilings, doors, windows, drywall, stairs, tile, masonry, concrete, electrical and mechanical repairs, and other maintenance work at City facilities. The awarded vendors are placed on a Pre-Qualified Building Maintenance Contractors List and are eligible to competitively quote for City building maintenance and repair projects.

Staff from the Parks Recreation and Community Facilities Department evaluated the proposals based on the evaluation criteria as stated in the solicitation. The five highest scored proposals are being recommended for award. The evaluation committee unanimously agreed on the recommendation.

## Alternatives

Council may choose not to authorize the contract and new responses will be solicited.

## Fiscal Impact

The annual contract amount is available in the Parks Recreation and Community Facilities Department operating budget.

## **Coordinated With**

The Parks Recreation and Community Facilities Department and Purchasing

### **PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2018005

Vendors Registered: ProcureAZ (563) and Vendor Self Service (66)

Advertising: Arizona Republic, ProcureAZ, Bid Net and Purchasing Website

Downloads: 71

Responses: 10 (1 Non-Responsive)

Local Consideration: Policy did not apply to this procurement method.

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Pricing Available to Other Cooperative Agencies: Yes

### **August 21, 2017 Proposals Received**

August Building Company – Scottsdale, AZ

Builders Guild, Inc. – Mesa, AZ

Diamond Ridge Development – Peoria, AZ

East Valley Disaster Services - Mesa, AZ

Hernandez Companies – Phoenix, AZ

KOO Design Build, Inc. – Scottsdale, AZ

Providence Builders, Inc. – Phoenix, AZ

SDB, Inc. – Tempe, AZ

Skyline Builders – Phoenix, AZ

JKG Contracting, Inc. - Non-Responsive – Did not complete the required response forms  
Phoenix, AZ

### **Proposal Scoring Results**

*(Available in Purchasing upon request)*

## **AWARD RECOMMENDATION**

Description
<p>Contractor Building Maintenance Services per Agreement No. 2018005; Exhibits – Detailed Specifications, Pricing, Mesa Standard Terms and Conditions; Other Exhibits; Solicitation including any addenda; and Contractor Response</p> <p><u>Pre-Qualified Vendors List:</u> Builders Guild, Inc. – Mesa, AZ Diamond Ridge Development – Peoria, AZ East Valley Disaster Services – Mesa, AZ SDB, Inc. – Tempe, AZ Skyline Builders – Phoenix, AZ</p> <p><b>Annual Contract Amount: <u>\$2,000,000.00</u></b></p>