



City Council Report

Date: October 16, 2017
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal Contract for Street Sweeper Brooms for the Fleet Services Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the One-Year Renewal Contract for Street Sweeper Brooms as recommended.

The Fleet Services Department and Purchasing recommend authorizing the renewal contract with United Rotary Brush Corporation at \$70,200.00, based on estimated requirements.

Background / Discussion

This contract provides replacement brooms for the City's street sweeping vehicles. Four years ago, Fleet Services tested street sweeper brooms to find an acceptable replacement broom for their then current proprietary broom. Tests were conducted with United Rotary Brush Corporation (lowest, responsive and responsible bidder) meeting specifications.

The City operates and maintains approximately six Schwarze sweepers. This vendor provides compatible brooms with a quick-change plate allowing for rapid broom replacement by loosening one or two bolts. Other brooms require multiple bolts to be removed prior to replacing the broom. Also, the next closest bid, deemed as non-responsive was approximately \$5,000.00 more than the City's current vendor.

The vendor offered to renew the contract without a price increase and has maintained pricing the past four years (initial three-year term and first, one-year renewal). The City has been satisfied with the vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Fleet Services Department operating budget.

Coordinated With

Fleet Services and Purchasing

PURCHASING INFORMATION

Action: Renewal Authorization

Procurement Type: Request for Bids

Solicitation Number: 2013142

Responses: 2 (1 Non-Responsive)

Protests Received: None

Initial Award: 11/18/2013

Initial Contract Term: Three years

Renewal Term: One year

Possible Renewals: This is the second and final one-year renewal option

July 30, 2013 Responses

Group 1 - Main Pickup Broom Assembly; and Group 2 - Gutter Broom Segment; for Schwarze M6000 Sweeper, New per Specifications

United Rotary Brush Corporation
Lenexa, KS

Group 1 and 2 - \$65,840.00 (Recommended)

Newt Fogal Sales
Phoenix, AZ

Non-Responsive (Buildable main broom and OEM style bolt-on gutter plates did not meet bid specifications.)

RENEWAL RECOMMENDATION

United Rotary Brush Corporation
Lenexa, KS

Description
Main Pickup Broom Assembly and Gutter Broom Segment for Schwarze M6000 Sweeper per Contract No. 2013142, Terms and Conditions, Specifications and Pricing as offered
Annual Contract Amount: <u>\$70,200.00</u>