



# City Council Report

**Date:** October 16, 2017  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** One-Year Renewal Contract for Splicer Kits, Gel Caps and Related Components for the for the Materials and Supply Warehouse (for the Transportation Department **(Citywide)**)

## **Purpose and Recommendation**

Council is requested to approve the Renewal Contract for Splicer Kits, Gel Caps and Related Components as recommended.

The Business Services and Transportation Departments, and Purchasing recommend authorizing the renewal with Border States Electric at \$33,000.00, based on estimated requirements.

## **Background / Discussion**

This contract provides splicer kits, gel caps, wires, connectors and insulating kits (Raychem) for the Transportation – Streetlights. The splicer kits and related components are for new construction, and the maintenance and repair of existing streetlights. Materials and Supply purchases the splicer kits items and stores in warehouse inventory until needed. The City's estimated annual usage is 2,450 splicer kits.

Border States Electric offered to renew the contract without a pricing increase. They have maintained pricing during the entire three-year term. The Consumer Price Index has increased by 2.8% over the last three years. Additionally, Border States was the only bidder despite the number of vendors notified in 2014. The City has been satisfied with the vendor's performance. The contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The annual contract amount is funded by the Warehouse Internal Services Fund.

## Coordinated With

Business Services – Materials and Supply, Transportation and Purchasing

### **PURCHASING INFORMATION**

Action: Renewal Authorization

Procurement Type: Request for Bids

Contract Number: 2015027

Responses Received: Single response

Initial Award: 10/16/2014

Initial Contract Term: Three years

Renewal Term: One year

Renewal Terms Remaining: This is the first of two, one-year renewals possible

### **Single Response received August 26, 2014**

Border States Electric  
Phoenix, AZ

\$29,596.00 (Awarded)

### **RENEWAL RECOMMENDATION**

***Border States Electric***  
**Phoenix, AZ**

Description
Splicer Kits, Gel Caps and related Components per Contract No. 2015027, Terms and Conditions, Specifications and Pricing as offered
<b>Annual Contract Amount: <u>\$33,000.00</u></b>