



City Council Report

Date: September 11, 2017
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase of Workstation Furniture for the Police Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the purchase of Modular Furniture and Workstations for the Police Department Evidence Section as recommended.

The Police Department and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Goodmans Inc. at \$31,524.74.

Background / Discussion

The purchase will provide updated modular furniture and workstations for the Police Evidence section. The workstations in the evidence section are more than 20 years old and have reached the end of their useful life. New workstations will enhance and improve organizational efficiency as well as providing a modern and professional image. Herman Miller systems furniture is the city standard for modular furniture and is used throughout the City.

The State of Arizona contract was competitively bid, meets the City's procurement requirements, and allows for cooperative use. It is unlikely that competitive bidding will produce better pricing than through a cooperative contract due to the cumulative volume included in this contract. In addition, the City is satisfied with the Vendor's performance and believes it is in the City's best interest to purchase from this cooperative contract.

Alternatives

Council may choose not to award the purchase and new quotes will be obtained.

Fiscal Impact

This purchase will be funded with Lifecycle Capital – General Funds – Evidence Cubicle Replacements.

Coordinated With

Police and Purchasing

PURCHASING INFORMATION

Action: Award

Procurement Type: Cooperative Contract Use (from State Contract)

Contracting Agency: State of Arizona

Contracting Agency Contract Number: ADSPO13-040689

Mesa Contract Number: 2018032

AWARD RECOMMENDATION

Goodmans Inc.

Phoenix, AZ

Description	
Modular Furniture Products and Services per Contract No. 2018032, State of Arizona Contract ADSPO13-040689 and Quote No. 93375 from Goodmans dated 7/25/2017	
Workstation Materials (taxable)	\$21,742.84
Refurbishment, Relocation and Reconfigure (non-taxable)	\$1,572.00
Design Services (non-taxable)	\$3,300.00
Delivery and Installation (non-taxable)	\$3,040.00
8.6% Sales Tax	<u>\$1,869.90</u>
Total	<u>\$31,524.74</u>