



City Council Report

Date: August 28, 2017
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Police Motorcycle Maintenance and Repair Services for the Police Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Police Motorcycle Maintenance and Repair Services as recommended. A committee representing Fleet Services, Police and Purchasing evaluated responses.

The evaluation committee recommends awarding the contract to the highest scored proposal from Arizona Kawasaki, Inc. dba Kelly's Kawasaki (a Mesa business) at \$140,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide maintenance and repair of the Police Department motorcycle fleet which currently consists of 23 Kawasaki Concours 1400 motorcycles. The City may purchase a different make of motorcycle while this contract is in place. In the event of this occurrence, the City reserves the right to utilize this agreement, where reasonable, to the new make and model of motorcycle.

The City received five proposals; all met minimum qualifications. Staff from Police and Fleet Services evaluated the proposals based on the evaluation criteria as stated in the solicitation. Best and Final Offers were requested from all five vendors. The highest scored proposal is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Kelly's Kawasaki has provided this service in the past for the City of Mesa. They are an authorized Kawasaki dealer with the proper equipment and sufficient parts inventory to complete needed repairs.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Fleet Internal Services Fund.

Coordinated With

The Police and Fleet Services Departments, and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2017220

Vendors Registered: ProcureAZ (183) and Vendor Self Service (18)

Advertising: Arizona Republic, ProcureAZ, Bid Net and Purchasing Website

Downloads: 16

Responses: 5

Local Consideration: A Mesa bidder was already the highest scored proposal. Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation was not necessary.

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

June 26, 2017, Proposals Received

Arizona Kawasaki, Inc. dba Kelly's Kawasaki – Mesa, AZ

Arizona Motorcycle Services – Mesa, AZ

Eastside Performance Motorcycles – Mesa, AZ

LZ Delta, LLC dba GO AZ Motorcycles – Scottsdale, AZ

Moving Forward Arizona LLC dba North Valley Motorsports – Phoenix, AZ

Proposal Scoring Results

Criteria / Possible Points	Arizona Kawasaki, Inc. dba Kelly's Kawasaki (Recommended)	Arizona Motorcycle Services	Eastside Performance Motorcycles	LZ Delta, LLC dba GO AZ Motorcycles	Moving Forward Arizona LLC dba North Valley Motorsports
Firm's Proposed Solution / 150	145.00	100.00	130.00	110.00	50.00
Firm's Qualifications and Experience / 450	440.00	420.00	425.00	450.00	450.00
Firm's Proposed Pricing / 400	360.94	346.93	344.96	380.31	400.00
Total / 1,000	<u>945.94</u>	866.93	899.96	940.31	900.00

AWARD RECOMMENDATION
Arizona Kawasaki, Inc. dba Kelly's Kawasaki
Mesa, AZ

Description
<p>Motorcycle Maintenance and Repair Services per Agreement No. 2017220; Exhibits – Scope of Work, Pricing, Mesa Standard Terms and Conditions; Other Exhibits; Solicitation including any addenda; and Contractor Response</p> <p style="text-align: center;">Annual Contract Amount: <u>\$140,000.00</u></p>