



City Council Report

Date: July 3, 2017
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Term Contract for Recycling Services for Cathode Ray Tube (CRT) Devices for the Environmental Management and Sustainability Department (Citywide)

Purpose and Recommendation

Council is requested to approve the Term Contract for Recycling Services for CRT Devices as recommended. A committee representing Environmental Management and Sustainability Department and Purchasing evaluated responses.

The evaluation committee recommends awarding the contract to the most advantageous and lowest priced proposal from Electronic Responsible Recyclers dba ER2 (a Mesa business) at \$55,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide recycling services for large quantities of CRT Devices, including CRT Computer Monitors and CRT Televisions, collected during the City's Household Hazardous Waste (HHW) events.

The City conducts four HHW collection events each year, consistently held at 6935 E. Decatur Street in October and February, and at 2412 N. Center Street in December and April. CRT display devices collected at these events must be recycled responsibly. The first event during this contract would be October 21, 2017 at 6935 E. Decatur Street.

The City received two proposals and one No Bid response; both proposals met the minimum requirements. Staff from Environmental Management and Sustainability Department – Solid Waste Operations and Purchasing felt both firms are qualified to provide these recycling services. Due to receiving two responses, the evaluation team evaluated the responses using a simple comparative analysis as allowed in the solicitation under section 27b, "Criteria for Evaluation and Award" of the instructions. Each offeror's Price was multiplied times the Net Weight of each event held over the last two years (FYs 2015/16 and 2016/17). ER2's price including labor, supplies and equipment rental fees would have been the lowest overall cost to the City for those two years.

Through comparative analysis, the most advantageous and lowest priced proposal, Electronic Responsible Recyclers dba ER2 is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Environmental Management and Sustainability operating budget through the Enterprise Fund - Solid Waste Sub Fund.

Coordinated With

Environmental Management and Sustainability – Solid Waste Operations and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2017214

Vendors Registered: ProcureAZ (794) and Vendor Self Service (50)

Advertising: Arizona Republic, Bid Net and Purchasing Website

Downloads: 15

Responses: 2 (and 1 No Bid response)

Local Consideration: Not applicable (Services)

Protests Received: None

Initial Contract Term (Estimated): 7/10/2017 through 6/30/2018

Possible Renewals: One-year renewal subject to future Council consideration

Prices: Future price increases are capped by the Price Index – N/A

Pricing Available to Other Cooperative Agencies: Yes

Proposals received on May 22, 2017

Electronic Responsible Recyclers dba ER2 – Mesa, AZ

R3EWaste LLC dba R3EWaste – Phoenix, AZ

No Bid received from

Westech Recyclers LLC – Phoenix, AZ

AWARD RECOMMENDATION
Electronic Responsible Recyclers dba ER2
Mesa, AZ

Description
<p>Recycling Services Cathode Ray Tube (CRT) Devices per Agreement No. 2017214; Exhibits – Scope of Work/Technical Specifications, Pricing, Mesa Standard Terms and Conditions and Other Exhibits; Solicitation including any addenda; and Contractor Response</p> <p style="text-align: center;">Annual Contract Amount: <u>\$55,000.00</u></p>