

Citizen Participation Plan for Country Club Apartments

3/31/2017

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools, and businesses in the vicinity of the site of an application for Country Club Apartments, located at 715 North Country Club Drive, which is on the East Side of Country Club Drive, South of Rio Salado Parkway and North of University Drive. This is an application for Site Plan Review. The project is acceptable for the existing RM-4 zoning, and no variances are requested. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

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Pre-application meeting: The pre-application meeting with City of Mesa planning staff was held on November 7, 2016. Staff reviewed the application and made comments which were included in a new site plan design. Staff provided list of residents and entities to be notified of development.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list was issued by the city for citizens and groups in this area including:
 - a. Registered neighborhood associations within one mile of the project
 - b. Homeowners associations within one-half mile of the project
 - c. Interested neighbors within 1000 feet of the project
 - d. Mesa Public School District
2. All persons listed on the contact list received a letter describing the project, a site plan and elevations of the project, and invitations to neighborhood meetings.
 - a. The meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list and comment cards will be copied to the City of Mesa Planner assigned to this project. (Wahid Alam)

Schedule: Pre-application meeting – November 7, 2016
Application Submittal – December 19, 2016
First neighborhood meeting – December 21, 2016. No attendees due to short notice.
Second neighborhood meeting was January 23, 2017. No attendees. It was discovered right before this meeting that the list given by the city was not a comprehensive list of neighbors, so a third meeting was scheduled.
Third neighborhood meeting was February 1, 2017 and was attended by 53 people.
Due to great amount of neighbor feedback, we offered to have another neighborhood meeting before the DR workshop.
Fourth neighborhood meeting was February 11, 2017 and was attended by 37 people.
DR workshop was attended February 14, 2017: 5 neighbors and city staff offered recommendations to improve project
E-mail sent to neighbors within 500' list who commented at DR workshop describing changes in detail. (Copy included with 2nd DR submittal)
DR workshop April 11th, 2017: revised elevations and site plan per recommendations.
Submittal of Citizen Participation Report and Notification Materials by April 12, 2017
Planning and Zoning Board Hearing – April 17, 2017