

Meeting Minutes**Lower-Level Council Chambers****57 E. First Street****Mesa, Arizona 85201**

The Housing and Community Development Advisory Board (HCDAB) of the City of Mesa met on March 2, 2017, at 5:30 pm in the Lower Level City Council Chambers, 57 E. First Street.

MEMBERS PRESENT

Stephen Sparks – Chair
Donna Bleyle – Vice Chair
Susan Brenton
Diana Yazzie Devine
Heather Kay
Tom Stapley
Linda Starr
Ericka Varela
Kris Woolley

MEMBERS ABSENT

(None)

STAFF PRESENT

Constance Bachman
Emily Greco
Deanna Grogan
Jenni Hale
Jeremy Johnson
Natalie Lewis
Liz Morales
Dennis Newburn
Ray Thimesch

PRESENTERS

Phillip Austin
Bill Berry
Dawn Bogart
Cynthia Dunham
Shawna Fellenz
Sherry Friend
Vicki Helland
Mark Holleran
Deborah Hutterer
Alicia Kenney
Karen Kurtz
Jeff McVay
Martha Meyers
John Moore
Barbara Polston
Nicki Ramirez
Laura Skotnicki
Jeremiah Smith
Jackie Taylor
Dorian Townsend
Arlen Westling

Derek Broseman (newly-appointed Board member - attended as a member of the audience)

I. Chair's Call to Order

Stephen Sparks called the meeting to order at 5:32 pm. After the Board and Staff members introduced themselves, Emily Greco introduced Derek Broseman, newly-appointed member of the Board.

II. Approval of Minutes

- A. A motion to approve the HCDAB minutes from the February 2, 2017 meeting was made by Heather Kay; seconded by Susan Brenton; the motion was carried by a vote of 9-0.

III. Items from Citizens Present

There were no items presented.

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Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.

IV. Discussion and Action Items

- A. Update on the FY 2017/2018 HOME LIHTC Proposal Process** – Dennis Newburn asked that the discussion be moved to the HCDAB meeting on Tuesday, March 7th.
- B. Conflict of Interest Declaration** – Board members were asked to sign Conflict of Interest Declarations in conjunction with the application presentations.
- C. FY 2017/2018 Application Presentations** – Dennis Newburn provided an overview of the FY 2017/18 application process. A total of 68 applications were submitted this year: 40 for Human Services, 13 for CDBG, and 15 for Homeless Activities. Overviews of each application were presented by members of the Staff. Representatives of each agency were invited to attend this meeting to answer additional questions that Staff members could not answer.

For the CDBG applications, Dennis explained that the primary review focus was as follows: (a) to determine the agency's eligibility in compliance with the Consolidated Plan, (b) to determine the agency's ability to undertake the proposed activities, and (c) most importantly, to determine the agency's ability to complete the proposed activities on or before June 30, 2018. In the case of Public Services, a few changes were made this year. The minimum dollar amount was changed to \$50,000. Staff reviewed the activities to make certain the agencies needed the money they were asking for. For large-scale projects, the applications were also evaluated to determine whether the activities complied with the Consolidated Plan and if the applications met one of the City's Strategic Goals (which were included in the application process).

Deanna Grogan reviewed the recommendation forms with the Board members so they could submit their recommendations and comments for each of the agencies.

Liz Morales discussed comments from City Council on some of their priorities in conjunction with the City's Consolidated Plan. (While helping to provide some guidance, these priorities are not all-inclusive.) The priorities that were expressed by Council members are as follows: homelessness, homeownership, early childhood education, economic development for redevelopment areas, and workforce development.

Presentations/overviews of the applications were then made to the Board by Staff members. Upon the conclusion of the presentations, Stephen Sparks thanked the Staff for their hard work, and thanked those in the audience for attending. Board members then submitted their evaluation sheets to Deanna Grogan.

V. Scheduling of meetings, future agenda items, and general information, including those set forth below

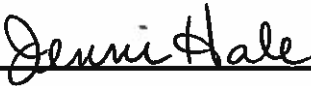
- A. Special HCDAB Meeting**
Tuesday, March 6, 2017, 5:30 p.m.
Mesa City Plaza, 20 E Main Street, Room 170
- B. Next Regular HCDAB Meeting – April 6, 2017**
Thursday, April 6, 6:00 p.m.
Council Chambers – Lower Level, 57 E First Street, Mesa, AZ 85201

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VI. Adjourn the meeting

Kris Woolley motioned to adjourn; Ericka Varela seconded; the motion was carried by a vote of 9-0. The meeting was adjourned at 8:47 p.m.

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Submitted by Jenni Hale, Administrative Support Assistant I

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