

Citizen Participation Report Crismon Estates

Date: March 7, 2017

Purpose: The purpose of this Citizen Participation Report is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for Crismon Estates, a high quality multi-family development. This site is located west of the southwest corner of Southern Avenue and Crismon Road. Applications for Rezoning, Site Planning and Design Review have been filed on approximately 11.44 gross acres to rezone the Site from RS-43 to RM-2 PAD for 144, single-story predominately detached residences and PEP on approximately 8.62 acres. This plan will ensure that those affected by these applications will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Brennan Ray
Burch & Cracchiolo, P.A.
702 E. Osborn Road, Suite 200
Phoenix, AZ 85014

Pre-application Meeting: The Pre-Application meeting with City of Mesa Planning Staff was held on April 20, 2015. Staff reviewed the applications and recommended that adjacent residents, nearby registered neighborhoods, and interested parties be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with the application, the following actions have been taken that provided opportunities to understand and address any real or perceived impacts the development may have on members of the community.

1. A contact list has been developed for citizens and agencies in this area including:
 - All owners within 1,000' of the site (**Exhibit A**)
 - Partial list of registered neighborhood associations within one mile of the site (**Exhibit B**).
2. All persons/associations (**Exhibits A & B**) received a letter dated 1/27/17 describing the project, project schedule, site plan and an invitation to a neighborhood meeting. The notification letter is attached at **Exhibit C**.
 - The 2/8/17 neighborhood meeting introduced the development and gave an opportunity for the two neighbors that attended to ask questions and state any concerns. The meeting summary and sign-in sheet is attached at **Exhibit D**.

3. On 2/15/17 a letter was mailed to additional registered neighborhood associations within one mile of the site informing them about the proposed development and that a neighborhood meeting was held on 2/8/17. The 2/15/17 letter and the list of the expanded registered neighborhood associations are attached at **Exhibit E**.
4. On 2/27/17 a letter was mailed to all owners within 1,000' of the site and all registered neighborhood associations within one mile of the site notifying them that the case is being considered at the Design Review Board on 3/14/17. The 2/27/17 letter is attached at **Exhibit F**.
5. On 3/6/17 two signs were posted on the site notifying the neighborhood that the P&Z Board hearing will be on 3/22/17. An Affidavit of Posting and photos of the signs are attached at **Exhibit G**.
6. On 3/7/17 a letter will be mailed to all owners within 1,000' of the site and all registered neighborhood associations within one mile of the site notifying them that the case will be heard by the Planning & Zoning Board on 3/22/17. The 3/7/17 letter is attached at **Exhibit H**.

Schedule: Pre-Application Meeting – April 20, 2015
Application Submittal – December 21, 2016
Neighborhood Outreach - Ongoing
Neighborhood Meeting – February 8, 2017
Signs Posted and Affidavit – March 6, 2017
Citizen Participation Report Submitted – March 7, 2017
Hearing Notification Letters Mailed – March 7, 2017
Design Review Board Hearing – March 14, 2017
Planning and Zoning Board Hearing – March 22, 2017
City Council Hearing – TBD