



**Citizen Participation Plan
Clean Freak Car Wash
Two lots north of the Galveston on the East side of Power Road
Mesa, AZ**

DATE: 31 January 2017

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, agencies, schools and businesses in the vicinity of the site of an application for the new Clean Freak Car Wash. This site is located on the east side of Power Road (two lots north of the intersection of Power and Galveston) and is an application for a new express car wash on a previously unoccupied property. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Larson Associates Architects, Inc.
Lance Meinhold
3807 N. 24th Street, #100
Phoenix, AZ 85016
email: lmeinhold@larson-architects.com

Pre-application Meeting: The pre-application meeting with City of Mesa planning staff was held on 12 December 2016. Staff reviewed the application and recommended that all nearby property owner be informed of the project.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions have been taken to provide opportunities to understand and address any real or perceived impacts of this project that members of the community may have.

1. As the minimal requirement for the Citizen Participation Plan, we are mailing notifications to all property owners within 1,000 feet of the property, HOAs within ½ mile and registered neighborhoods within 1 mile. City of Mesa staff has informed us no Home Owner Associations are within the notification area. A sample of the notification, all attachments to the notifications and the list of the property owners are attached to this document. The notification includes copies of the project narrative, proposed site plan and proposed elevations of the building. As part of this application, we intend to fulfill our minimal requirement for the notification. As indicated on the letter, we are welcoming the neighbors to contact either ourselves or city staff with any concerns they may have about the project and/or to attend the Public Hearing.
2. Additionally, we are also posting one 4'x4' notification signs along the street frontage of Power Road.
3. Additionally, as part of our process, we will contact Tony Bianchi at the Phoenix-Mesa Gateway Airport.
4. Additionally, we have invited all property owners within 1,000 feet of the property to attend the Design Review Board Work Session on 14 February 2017. This

was done by the mailings completed for the DR Case related to this project. The notification includes copies of the project narrative, proposed site plan, proposed landscape plan and proposed elevations of the building. To our knowledge, there were no neighbors in attendance at that meeting.

5. Additionally, if the responses to the notification merit a meeting, then the Owner will organize an open to the public neighborhood meeting to address the concerns. City staff will be invited to the meeting if it is needed.

Schedule:

14 February 2017 – DR Board Work Session

7 March 2017 – Sign Posting for P&Z Hearing

7 March 2017 – Notification Mailing for P&Z Hearing Submitted to City of Mesa for property owners within 500' of the site

22 March 2017 – P&Z Hearing

All materials such as sign-in lists, comments, and petitions received shall be copied to the City of Mesa.

Status Update:

As of 3 February 2017, the applicant and the owner have not had any responses to our mailing about the DR Work Session.