

Meeting Minutes**Lower-Level Council Chambers****57 E. First Street****Mesa, Arizona 85201**

The Housing and Community Development Advisory Board (HCDAB) of the City of Mesa met on February 2, 2017, at 6:00 pm in the Lower Level City Council Chambers, 57 E. First Street.

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>STAFF PRESENT</u>	<u>GUESTS</u>
Stephen Sparks – Chair Susan Brenton Heather Kay Linda Starr Ericka Varela	Donna Bleyle – Vice Chair Diana Yazzie Devine Tom Stapley Kris Woolley	Emily Greco Deanna Grogan Jenni Hale Liz Morales Dennis Newburn Ray Thimesch	

I. Chair's Call to Order

Stephen Sparks called the meeting to order at 6:09 pm.

II. Approval of Minutes

- A. A motion to approve the HCDAB minutes from the January 5, 2017 meeting was made by Susan Brenton; seconded by Ericka Varela; the motion was carried by a vote of 5-0.

III. Items from Citizens Present

There were no items presented.

IV. Discussion and Action Items

- A. **Presentation** – Ericka Varela gave a presentation on her employer, Raza Development Fund, Inc., and their work in providing affordable housing to low-income families.
- B. **Community Development Block Grant (CDBG), Homeless Activities, and Human Services Application Review Process** – Dennis Newburn provided an overview of the FY 2017/18 application process. The applications are due today, February 2nd, at 11:59 p.m. City staff will be reviewing the applications starting Monday, February 6th. Dennis will send an email out to the Board members on or around February 16th with instructions on how to access ZoomGrants, as well as information on how the review process will work for the upcoming meetings on March 2nd and March 7th. At both of those meetings the Board will review the applications for the respective programs. New this year: ESG has been combined with a portion of CDBG to create a new category called Homeless Activities. Within that category, the organizations that typically do homeless activities have been encouraged to “dream” a little bit with respect to what they submit. From that, a determination will be made, in concert with the City’s goals of eradicating homelessness, to figure out the best activities that will be funded. A little bit of HOME, ESG, and a little bit of CDBG monies will be used to make that happen this year, so that process will be a little different. CDBG and Human Services processes will be basically the same as last year.

On March 2nd (the first review night), CDBG applications will be reviewed first, then the Human Services applications. On the second night, the remainder of the Human Services applications will be reviewed, then the applications for Homeless Activities. If there are any HOME applications, they will be reviewed on the second night as well.

Dennis commended Ericka Varela on doing a fine job with her presentation, especially in explaining how the low-income housing financing process is addressed.

Stephen Sparks complimented those that participated in the homeless street count on January 5th. It was a great opportunity to volunteer and get out into the community. It was well done, including the training video.

Liz Morales thanked those who were able to participate and she especially thanked Emily Greco for her fine work in coordinating the project.

Liz mentioned that we have two vacancies on the Board and asked for assistance in recruitment. If any Board members are aware of someone that could serve, please have them check the City's website for information, or contact Liz Morales or Emily Greco. The two vacancies include someone from the multi-housing industry, as well as a developer.

This morning, February 2nd, Liz did a presentation to City Council on the Housing Master Plan (available for viewing online). On Monday, February 6th, she will be presenting an overview of the funding process to the City Council and will be asking them for direction. She will bring back that information to the Board members.

Liz will also be giving a presentation on February 16th on the LIHTC proposals. Stephen Sparks asked for a summary at the next Board meeting. Liz said she would do that and she will also try to send the information out prior to the next Board meeting.

1. Special Meeting – Tuesday, March 7, 2017 at 5:30 p.m. at Mesa City Plaza, Room 170

- C. Motion to change the start time of the March 2, 2017 regular HCDAB Meeting to 5:30 p.m. – A motion to change the start time was made by Heather Kay; seconded by Linda Starr; the motion was carried by a vote of 5-0.**

V. Scheduling of meetings, future agenda items, and general information, including those set forth below

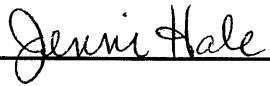
- A. Next HCDAB Meeting – March 2, 2017, 5:30 p.m.**
- B. Special HCDAB Meeting – March 7, 2017, 5:30 p.m.**
Mesa City Plaza, 20 E Main Street, Room 170

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Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.

VI. Adjourn the meeting

Heather Kay motioned to adjourn; Susan Brenton seconded; the motion was carried by a vote of 5-0. The meeting was adjourned at 6:55 p.m.



Submitted by Jenni Hale, Administrative Support Assistant I