



City Council Report

Date: March 20, 2017
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Citywide Telephone System Maintenance for the Information Technology Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Citywide Telephone System Maintenance as recommended.

Information Technology and Purchasing recommend awarding the contract to the responsive and responsible bidder, Atos IT Solutions and Services, Inc. at \$200,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide annual hardware and software maintenance for the citywide telephone system, including hardware repair and replacements, minor software updates and upgrades related to bug fixes and overall technical support.

Alternatives

Council may choose not to authorize the contract.

Fiscal Impact

The annual contract amount is available in the Information Technology Department operating budget.

Coordinated With

Information Technology and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2017122

Vendors Registered: ProcureAZ (1,262) and Vendor Self Service (67)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 57

Responses: 2 (1 non-responsive)

Local Consideration: Not applicable as there were no Mesa responses.
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Two, one-year renewals subject to future Council consideration
Prices: Future price increases are capped by the Consumer Price Index
Pricing Available to Other Cooperative Agencies: No

January 17, 2017 Responses

Atos IT Solutions and Services, Inc. \$185,154.52 (Recommended)
Purchase, NY

Non-Responsive

Norstan Communications, Inc. dba Black Box Network Services – marked several line
Phoenix, AZ items “no bid”

“No Bid” Response

Continuant

AWARD RECOMMENDATION
Atos IT Solutions and Services, Inc.
Purchase, NY

Description
Hardware and Software Maintenance for the Citywide Telephone System, including hardware repair and replacements, minor software updates and upgrades related to bug fixes and overall technical support per Contract No. 2017122; Exhibits – Scope of Work, Pricing, Mesa Standard Terms and Conditions; Other Exhibits; Solicitation including any addenda; and Contractor Response; plus 6.3% Sales Tax
Annual Contract Amount: <u>\$200,000.00</u>