



City Council Report

Date: February 27, 2017
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Credit Score, Identity Fraud Protection and Skip Tracing Services for the Business Services Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Credit Score, Identity Fraud Protection and Skip Tracing Services as recommended.

The Business Services Department – Revenue Collections and Purchasing recommend authorizing a three-year contract using the US Communities cooperative contract with Experian Information Solutions, Inc. at \$40,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide FICO credit scores for utility customers who request to have the City waive utility deposits, positively identify potential customers and perform skip traces for delinquent accounts. Customer Service uses one of the three national credit bureaus (Equifax, Experian, or TransUnion) to perform these services in order to get the most reliable data.

The US Communities contract was competitively bid, allows for cooperative use, and meets the City's procurement requirements. Using the cooperative contract provides volume based pricing that is beneficial to City. The City issued a solicitation for credit reporting services and did not receive responses from any of the three national credit reporting agencies.

Alternatives

Council may choose not to authorize the purchase and new bids will be obtained.

Fiscal Impact

The annual contract amount is funded by the Business Services Department operating budget.

Coordinated With

Business Services – Revenue Collections and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Contracting Agency: US Communities

Contracting Agency Contract Number: 4400006681

Mesa Contract Number: 2017114

Initial Contract Term: Three-Years

Possible Renewals: Two, three-year renewals subject to future Council consideration

AWARD RECOMMENDATION ***Experian Information Solutions, Inc.*** **Costa Mesa, CA**

Description
Credit Score, Identity Fraud Protection and Skip Tracing Services per Contract No. 2017114, and US Communities Contract 4400006681
Annual Contract Amount: <u>\$40,000.00</u>