

Citizen Participation Plan for West Ella Multifamily

2230 W Ella St.
Mesa, AZ 85201
October 31, 2016

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood groups, and businesses in the vicinity of the site of an application for the development of West Ella Multifamily. The site is located at 2230 West Ella, one block north of Main Street, one block west of Dobson Road. The application is for the development of 2.24 acres in an RM-4 district into 60 units of affordable senior housing along with associated community and leasing space. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Brandy Hotchkiss
480-323.6088
Brandy@leavittconsultants.com

Pre-application Meeting: The pre-application meeting with the City of Mesa planning staff was held on October 17th, 2016. Staff reviewed the application and recommended that adjacent residences and nearby neighborhood groups be notified.

Action Plan: In order to provide effective citizen participation in conjunction with the application, the following actions will be taken:

1. A contact list will be developed for citizens and agencies in the area including:
 - a. All registered neighborhood associations within one mile of the project, derived from the list given by staff during the pre-application meeting.
 - b. Homeowners associations within one half mile of the project.
 - c. Interested neighbors within 1000 feet from the site.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, draft site plan, and invitation to the neighborhood meeting to be held on Monday, December 5th, 2016 at the Mesa Main Library in Board Room 20 at 6:00 p.m.
 - a. This meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list and comment forms will be provided.
3. All correspondence will be copied to the City of Mesa.

Schedule: Pre-application meeting – October 17th, 2016.
Site Plan Submittal – October 31st, 2016
Invitation to neighborhood meeting done – November 28th, 2016
Neighborhood meeting – December 5th, 2016
Submittal of citizen participation report and notification materials – December 19th 2016

Thank You,

Tristram Kesti