



City Council Report

Date: January 23, 2017
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase of 22 Height Adjustable Workstations and Seven Tables for the Mesa Fire & Medical Department **(Funded by the Salt River Pima-Maricopa Indian Community 12% Contribution Gaming Grant) (Citywide)**

Purpose and Recommendation

Council is requested to approve the Purchase of 22 Height Adjustable Workstations and Seven Tables as recommended.

The Fire & Medical Services Department and Purchasing recommend authorizing the purchase from the contract with WIST Office Supplies at \$40,839.32.

Background / Discussion

This purchase will provide 22 height adjustable workstations with dual monitor mounts, 6 stationary work tables with built-in power and data ports, and 1 racetrack conference table with built-in power and data ports for the new Regional Fire and Medical Dispatch and Emergency Operations Center (EOC) facility. EOC personnel require these workstations and tables to effectively perform their jobs by the go live date of March/April 2017.

The City obtained three quotes from State of Arizona, MCCCCD and S.A.V.E. cooperative contracted vendors. The City's active contract with S.A.V.E. / WIST Office Supplies was the lowest quoted vendor and is being recommended for award. This City competitively bid this contract and pricing already exists; it is unlikely that competitively bidding will produce better pricing than purchasing through this contract.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

This purchase is funded by the Salt River Pima-Maricopa Indian Community 12% Contribution Gaming Grant.

Coordinated With

Fire & Medical Department and Purchasing

PURCHASING INFORMATION

Action: Purchase from active contract
Contracting Agency: S.A.V.E./City of Mesa
Contract Number: 2015050
Contract Term: 4/1/2015 through 3/31/2018

QUOTES

WIST Office Supplies (S.A.V.E. Contract)	\$40,839.32 (Recommended)
Interior Solutions (State of Arizona Contract)	\$44,692.26
Transact Commercial Furnishings (MCCCD Contract)	\$56,024.90

AWARD RECOMMENDATION

WIST Office Supplies
Tempe, AZ

Description	
<u>Quantity 22</u> - Height adjustable workstations with dual monitor mounts, <u>Quantity 6</u> - Stationary work tables with built-in power and data ports and <u>Quantity 1</u> - Racetrack conference table with built-in power and data ports; per Contract No. 2015050	
Base (Taxable)	\$35,726.48
Installation	<u>\$3,300.00</u>
Sub-Total	\$39,026.48
8.1% Sales Tax	<u>\$2,812.84</u>
Total	\$40,839.32