



# City Council Report

**Date:** January 23, 2017  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three-Year Term Contract for Engineered Wood Fiber for the Parks  
Recreation and Community Facilities Department **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the Term Contract for Engineered Wood Fiber as recommended.

The Parks Recreation and Community Facilities Department and Purchasing recommend authorizing a three-year contract with the lowest, responsive and responsible bidder, Canyon Country Mill & Resources Inc. at \$43,134.00 annually, based on estimated requirements.

## **Background / Discussion**

This contract will provide the engineered virgin wood fiber that is used to refurbish the safety surface under and around playground equipment at various park playgrounds throughout the City.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The annual contract amount is available in the Parks Recreation and Community Facilities Department operating budget.

## **Coordinated With**

The Parks Recreation and Community Facilities Department and Purchasing

## **PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2017082

Vendors Registered: ProcureAZ (277) and Vendor Self Service (27)

Advertising: ProcureAZ and Purchasing Website

Downloads: 32

Responses: 2

Local Consideration: Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation, did not result in a Mesa business being recommended for award.

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

### **December 16, 2016 Responses**

Canyon Country Mill & Resources Inc. \$32,250.00 (Recommended)  
Fredonia, AZ

Dave Bang Associates, Inc. \$40,500.00 (\$39,791.25 less Mesa TPT)  
Mesa, AZ

**AWARD RECOMMENDATION**  
***Canyon Country Mill & Resources Inc.***  
**Fredonia, AZ**

Description
Engineered Virgin Wood Fiber per Agreement No. 2017082; Exhibits – Scope of Work, Pricing, Mesa Standard Terms and Conditions; Other Exhibits; Solicitation including any addenda; and Contractor Response
<b>Annual Contract Amount: <u>\$43,134.00</u></b> (includes 20% contingency and applicable taxes)