



City Council Report

Date: January 9, 2017
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase of One Fleet Addition Cut Away Van with Enclosure Service Body for the Parks, Recreation and Community Facilities Department **(Funded by the Capital General Fund) (Citywide)**

Purpose and Recommendation

Council is requested to approve the contract for the Purchase of One Fleet Addition Cut Away Van with Enclosure (KUV) Service Body as recommended.

The Fleet Services, and Parks, Recreation and Community Facilities (PRCF) Departments, and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Berge Ford (a Mesa business) at \$40,616.64.

Background / Discussion

This 2017, Ford E-350, One-Ton Cut Away Van with 9 ft. KUV Service Body is an addition to PRCF's Park Maintenance Division. This service vehicle was budgeted for new staff added in conjunction with new facilities. This vehicle will be primarily driven by the Facilities Maintenance Technician II – Electrician to support the new ballfields at Fiesta Sports Park and the new construction that is about to occur at Pioneer Park. This addition is needed for the new staff member to travel to their assigned work areas with their equipment as needed in the most efficient manner.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

This purchase is funded by the Capital – General Fund.

Coordinated With

Fleet Services Department
Parks, Recreation and Community Facilities Department
Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2017073

Vendors Registered: ProcureAZ (852) and Vendor elf Service (103)

Advertising: ProcureAZ and Purchasing Website

Downloads: 18

Responses: 3 responses and 1 No Bid response

Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder.

Protests Received: None

Contract Term: Two Years

Extensions: Six Months Maximum

Pricing Available to Other Cooperative Agencies: Yes

November 14, 2016 Responses

Berge Ford	\$37,694.00 (Recommended)
Mesa, AZ	\$37,034.35*

PFVT Motors, LLC dba Peoria Ford	\$41,489.83
Peoria, AZ	

Berge Ford	\$42,906.00
Mesa, AZ	\$42,155.14*

*For evaluation purposes, Mesa TPT 1.75% deduction applied to bid pricing

No Bid Response received from

Vanguard Trucks – Phoenix, AZ

AWARD RECOMMENDATION

Berge Ford

Mesa, AZ

Description	
Quantity 1 – 2017 Ford E-350, 1-Ton Cut Away Van equipped with a 9' KUV Service Body per Contract No. 2017073; Exhibits - Mesa Standard Terms and Conditions, Scope of Work, and Other Exhibits; Solicitation including any addenda; and Contractor Response	
Base	\$36,244.00
8.05% Sales Tax	\$2,917.64
Tire Tax	<u>\$5.00</u>
Sub-Total	\$39,166.64
Warranty	<u>\$1,450.00</u>
Total **	\$40,616.64
One Addition for the Parks, Recreation and Community Facilities Department funded by the Capital – General Fund.	
** Total does not include Fleet Services Up-Fit Cost at <u>\$5,308.00</u> and Contractor Up-Fit at <u>\$3,836.64</u> – <u>Total \$9,144.64</u> .	