



City Council Report

Date: January 9, 2017
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Term Contract for Reflectorized Sign Sheeting for the Transportation Department (**Citywide**)

Purpose and Recommendation

Council is requested to approve the Term Contract for Reflectorized Sign Sheeting as recommended.

The Transportation Department and Purchasing recommend authorizing a two-year and 10-month contract using the State of Arizona cooperative contract with 3M Company at \$30,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide reflectorized sign sheeting, acrylic colored film and protective overlay film. Transportation's Traffic Operations uses these materials to fabricate traffic control, street name and wayfinding signs installed and maintained throughout the City for public safety. These signs are fabricated out of aluminum or acrylic plastic substrates with directly applied transparent and opaque films suitable for both daytime and nighttime visibility. Other required materials include graffiti shield film and transfer tape. 3M sign sheeting material is the industry standard.

Arizona Department of Administration awarded a one-year initial term contract to 3M, from 10/28/2016 through 10/27/2016 and four, one-year renewal options. Transportation and Purchasing are requesting an initial 10-month term (1/9/2017 through 10/27/2017) to coincide with the State's term, and two, one-year renewals through 10/27/2019 subject to the State renewing its contract for the second and third years. Any renewals beyond 10/27/2019 will be subject to the State renewing its contract and future Council consideration.

Maricopa County also has a contract with 3M for the same product. The State's contract pricing is lower than the County's for three of the most commonly used items by the City and the fourth item is the same price for either contract. Purchasing did not find a third cooperative contract to compare pricing to. Purchasing also checked National IPA and US Communities but did not find these materials on any of their existing contracts.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract is available in the Transportation Department operating budget through Local Streets Sales Tax funding.

Coordinated With

Transportation and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Contracting Agency: State of Arizona, Department of Administration

Contracting Agency Contract Number: ADSPO17-00006592

Mesa Contract Number: 2017112

Initial Contract Term: 10 Months (1/9/2017 – 10/27/2017) and Two, one-year terms (10/27/2017 – 10/27/2019)

Possible Renewals: Two, one-year renewals subject to State renewal and future Council consideration

AWARD RECOMMENDATION

3M Corporation

St. Paul, MN

| Description |
|--|
| Reflectorized Sign Sheeting per Contract No. 2017112 and State Contract ADSPO17-00006592, Terms and Conditions, Specifications and Pricing |
| Annual Contract Amount: <u>\$30,000.00</u> |