



# City Council Report

**Date:** December 12, 2016  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** One-Year Term Contract for Water Testing Supplies for Coliform Bacteria and E. coli for the Water Resources Department (Sole Source) **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the Term Contract for Water Testing Supplies for Coliform Bacteria and E. coli as recommended.

Water Resources and Purchasing recommend awarding a one-year contract to the sole source vendor, IDEXX Distribution Inc., at \$50,000.00 annually, based on estimated requirements.

## **Background / Discussion**

This contract will provide testing supplies for coliform bacteria and e. coli in drinking water samples. The tests are the only USEPA approved enzyme substrate test that offers a “multi-well” procedure for enumerating total coliforms in drinking water under the Total Coliform Rule (TCR) and surface water under the Surface Water Treatment Rule (SWTR).

IDEXX is the sole provider of Colilert reagents, the only USEPA approved product for detection of coliforms and e. coli as required under the City’s drinking water permit.

## **Alternatives**

Council may choose not to authorize the purchase.

## **Fiscal Impact**

The annual amount is available in the Water Resources Department operating budget through the Enterprise Fund – Water Sub-Fund.

## **Coordinated With**

Water Resources and Purchasing

**PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Sole Source

Solicitation Number: 2016137

Local Consideration: Policy did not apply to this procurement method.

Initial Contract Term: One Year

Possible Renewals: None

**AWARD RECOMMENDATION**

***IDEXX Distribution, Inc.***

**Westbrook, ME**

<b>Description</b>
<p>Water Testing Supplies for Coliform Bacteria and E. coli per Contract No. 2016137; Exhibits – Pricing, Mesa Standard Terms and Conditions, and Specifications</p> <p><b>Annual Contract Amount: <u>\$50,000.00</u></b></p>