

planning division

MEMORANDUM



To: Board of Adjustment Members
From: Gordon Sheffield AICP CNUa, Zoning Administrator
Date: October 25, 2016
Subject: Case BA16-064, 1040 West Southern Avenue– Recommendation of Continuance

This same applicant has submitted for and received approval of a modification of a comprehensive sign plan (CSP, case BA14-020). However, the applicant failed to update the submitted plan to include the conditions adopted by the Board, and instead resubmitted the previous proposal without the modifications adopted by the Board in the previous approval. As the Board has already reviewed and modified that previous request, the applicant was asked to modify the submitted document to reflect the adopted plan, and failed to respond to several requests from staff to do so.

Therefore, it is recommended that this case be continued to the December 7, 2016 meeting and allow the applicant the opportunity to provide accurate and updated information.