

Citizen Participation Plan for Sycamore Station

Date : May 31, 2016, *Revised July 5, 2016*

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Sycamore Station. This site is located at the NE corner of Main Street and Dobson Road and is an application for the rezoning of approximately 20 acres from GC to Smart Growth Community Plan. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Neil Calfee, Miravista Holdings
502 South College Avenue, Suite 311
Tempe, Arizona 85281

Community Meeting Location:

City of Mesa Webster Gym & Recreation Center at Webster School Activity Room
202 N. Sycamore
Mesa, Arizona

Pre-application Meeting: The pre-application meeting with City of Mesa planning staff was held on May 16, 2016. Staff reviewed the application and recommended that adjacent residents, Mesa School District and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development may have on members of the community.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors – focused on 1000 feet from site but may include more
 - d. Mesa Public School District in writing, with copies to the Webster Elementary School, who may be affected by this application.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a series of two neighborhood meetings to be held at a site to be determined.
 - a. The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided.

Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.

- b. The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

Preliminary Schedule:

- Pre Application Meeting – May 16, 2016
- Preliminary Submittal – May 31, 2016
- Notifications Sent – TBD
- First Neighborhood Meeting – TBD
- Second Neighborhood Meeting – TBD
- Submittal of Citizen Participation Report and Notification Materials – July 25, 2016
- Planning and Zoning Board Hearing – August 17, 2016