



# City Council Report

**Date:** October 17, 2016  
**To:** City Council  
**Through:** Kari Kent, Assistant City Manager  
**From:** Lenny Hulme, Transportation Department Director  
Erik Guderian, Deputy Transportation Director  
**Subject:** Intergovernmental Agreement with Maricopa County and the City of Mesa for the Exchange of Traffic Control Permit Fees Citywide

**Strategic  
Initiatives**



## Purpose and Recommendation

City of Mesa staff requests approval of a resolution authorizing the City of Mesa to enter into an intergovernmental agreement (IGA) with Maricopa County to waive traffic control permit fees for each other under certain circumstances. There are instances when the City or the County has a project near to, or adjacent to, the other's right-of-way where the other is not a partner where traffic control devices are required. Under this agreement, there will be a formalized agreement in the which each agency can waive the traffic control permit fees in these circumstances.

Staff recommends that Council approve this Resolution and authorize the City Manager to execute the Agreement.

## Background

The need for traffic control extends thousands of feet past a construction project. Many times, when working near another agency's right of way, the traffic control is set up in another agency's right of way. Set up in the right of way of another agency requires approval for that agency, along with the associated traffic control permit and fees associated with that. Depending on the project and duration of the project, these fees can be substantial.

## Discussion

The City of Mesa and Maricopa County have several locations where each other's rights of way are adjacent to each other. In the past, there has been no formal agreement between the two parties regarding traffic control permit fees. The City of Mesa currently waives the permit fee for Maricopa County and this agreement would

formalize a reciprocal practice from Maricopa County.

Recognizing that both parties have projects that require traffic control permits from each other, the purpose of this agreement is to set up the process to still obtain a traffic control permit from the other agency, but waive the permit fee for the project. Each party must still submit a description of the project, a copy of the traffic control plans, the value of the fees proposed to be waived, a statement that the applying party will assume liability, a statement regarding the contractor's liability insurance, and any other terms necessary. The County Transportation Director (or designee) and the City Manager (or designee) then determine if a project is suitable to waive traffic control permit fees.

### **Alternatives**

The alternative is to not approve this agreement, which would continue the status quo with Maricopa County where the City of Mesa would continue to pay traffic control permit fees to Maricopa County.

### **Fiscal Impact**

The fiscal impact of this agreement will vary from year to year depending on the number of projects near Maricopa County right of way, but it will be a positive fiscal impact because previously the City has been waiving traffic control permit fees, but Maricopa County has not.

### **Coordinated With**

Indicate which departments, agencies, City boards or committees or citizen groups are affected by the recommendation. State whether they support or oppose the recommendations.