



480-726-0595 / 3545 East Menlo Circle / Mesa, AZ 85213

Functional Formation Architecture, PLLC

CITIZEN PARTICIPATION PLAN REPORT

for BELLA VIA VILLAGE SHOPS at 4425 S. Mountain Rd.

September 7, 2016

In conformance with the City of Mesa requirements for Citizen Participation, the following actions were accomplished to inform neighbors and community members regarding the proposed new development, and to provide opportunity for them to voice any concerns.

- 1) A pre-application meeting with the city of Mesa was held on April 4, 2016. Staff reviewed the application and recommended that adjacent residents, the Mesa School District, and nearby registered neighborhoods be contacted.
- 2) Application for Design Review was submitted on June 29, 2016. Notification letters with a copy of the proposed site plan and building elevations were mailed on July 25th to notify the city of Mesa school district, property owners located within 500 feet, and registered associations within 1000 feet of the property. The letter described the proposed development and informed them of the day, time, and location of the Design Review Study Session to be held on August 9, 2016.

No public input was received from the notification and no community members were present at the Design Review Study Session.

- 3) Application for Site Plan Review from the Planning & Zoning Board was submitted on July 25, 2016. Letters were mailed on August 2nd to the city of Mesa school district, registered neighborhood associations within one mile of the project, homeowner's associations within one half mile of the project, and property owners within 1,000 feet. The letters described the project, summarized the project schedule, and included the site plan and building elevations of the proposed development. This letter indicated that if there was enough interest from those being notified that an informational meeting would be scheduled.

We received one phone call from a neighbor that was having difficulty understanding the location of the new development. The only comment she made was that she hoped the new building did not remain vacant. No additional questions or comments were received, thus a neighborhood meeting was not scheduled.

- 4) Notification letters of the upcoming Planning & Zoning Board Hearing (September 21, 2016, 4:00 p.m.) were mailed on September 6th to all property owners located within 500 feet, registered associations within 1000 feet, and the city of Mesa school district.

The letters described the proposed development and informed them of the upcoming hearing date, time and location.

- 5) Public notice signs were posted on the property on Tuesday, September 6, 2016. One sign was placed facing Mountain Road and a second sign facing Warner Road. The signs give notice of the upcoming Planning & Zoning Board Hearing to be held on September 21st, 2016.

If you have any comments or questions regarding this report, please feel free to contact me at:

480-726-0595

Lpartch@FunForm.net

A handwritten signature in black ink, appearing to read "Lesley L. Partch". The signature is stylized with a large, looped "L" and a cursive "Partch".

Lesley L. Partch

Functional Formation Architecture, pllc (Architect)