



# City Council Report

**Date:** October 3, 2016  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Contract Amendment and Dollar Limit Increase to the Term Contract for Landscape Maintenance Services for Zones 1, 2 and 4 – Parks, Retention Basins and Sports Fields for the Parks, Recreation and Community Facilities (PRCF) Department (**Districts 4 and 6**)

## Purpose and Recommendation

Council is requested to approve a contract amendment and dollar limit increase to the Term Contract for Landscape Maintenance Services for Zone 2 as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing a contract amendment and dollar limit increase of \$16,274.75 with Mariposa Landscape Arizona, Inc., increasing the contract amount from \$2,774,630.10 to \$2,790,904.85 annually, based on estimated requirements.

## Background / Discussion

This contract provides landscape maintenance services for sports fields, parkways, medians, parks, retention basins, or grounds adjacent to City facilities - geographic areas referred by the City as Zones 1, 2 and 4.

The increase of \$16,274.25 is necessary for the addition of landscaping maintenance services at Gene Autry Tennis Center in Zone 2, to include: weekly cleaning, bi-weekly mowing and sprinkler system maintenance plus a 20% contingency for extra work, to meet the requirements through the end of the contract term.

On January 13, 2014 Council approved the initial three-year term contract for Zone 4 and on March 17, 2014 approved the initial three-year term contract for Zones 1 and 2.

## Alternatives

Council may choose not to authorize the increase.

## Fiscal Impact

The annual contract amount is funded from the Parks, Recreation and Community Facilities Department operating budget.

## Coordinated With

Parks, Recreation and Community Facilities and Purchasing

### **PURCHASING INFORMATION**

Action: Contract Amendment and Dollar Limit Increase

Procurement Type: Request for Proposals

Solicitation Number: 2014122

Responses Received: 4

Contract Term: March 1, 2014 through February 28, 2017

### **Proposals Received on December 30, 2013**

Artistic Land Management, Inc. – Chandler, AZ

Environmental Earthscapes dba The Groundskeeper – Gilbert, AZ

Goodwill Industries of Central Arizona – Phoenix, AZ

Mariposa Landscape Arizona, Inc. – Glendale, AZ

### **Proposal Scoring Results (Zone 1)**

Elements / Points Available	Mariposa Landscape Arizona, Inc. Glendale, AZ	The Groundskeeper Gilbert, AZ	Goodwill Industries of Central Arizona Phoenix, AZ
Total / 220 Points	<u>203</u>	177	125

### **Proposal Scoring Results (Zone 2)**

Elements / Points Available	Mariposa Landscape Arizona, Inc. Glendale, AZ	The Groundskeeper Gilbert, AZ	Goodwill Industries of Central Arizona Phoenix, AZ
Total / 220 Points	<u>220</u>	188	0

### **Proposal Scoring Results (Zone 4)**

Elements / Points Available	Mariposa Landscape Arizona, Inc. Glendale, AZ	Artistic Land Management, Inc. Chandler, AZ	The Groundskeeper Gilbert, AZ	Goodwill Industries of Central Arizona Phoenix, AZ
Total / 220 Points	<u>210</u>	190	180	125

Artistic Land Management - Withdrawn

**CONTRACT AMENDMENT AND**  
**DOLLAR LIMIT INCREASE RECOMMENDATION**  
*Mariposa Landscape Arizona, Inc.*  
**Glendale, AZ**

Description	
Landscaping maintenance services for Parks, Retention Basins and Sports Fields per Contract No. 2014122 Terms and Conditions, Specifications and Pricing as offered	
<u>Zone 1</u>	
Council Award 3/17/2014	\$721,539.83
Increase Council approved 7/1/2014	\$77,347.62
Increase Council approved 1/26/2015	\$177,063.60
Increase Admin approved 6/9/2015	\$2,848.56
Increase Council approved 8/31/2015	<u>\$25,680.00</u>
Annual Contract Amount as of 8/31/2015	\$1,004,479.61
Increase Admin approved 11/9/2015	\$4,982.00
Increase Admin approved 5/5/2016 **	<u>\$22,345.20</u>
<b>Current Annual Contract Amount</b>	<b>\$1,031,806.81</b>
<u>Zone 2</u>	
Council Award 3/17/2014	\$751,713.43
Increase Council approved 12/1/2014	\$14,520.00
Increase Council approved 1/26/2015	\$10,750.00
Increase Request 10/3/2016	<u>\$16,274.75</u>
<b>New Annual Contract Amount</b>	<b>\$793,258.18</b>
<u>Zone 4</u>	
Council Award 1/13/2014	\$834,314.89
Increase Administrative approval 2/12/2014	\$1,950.00
Increase Administrative approval 7/16/2014	\$12,634.00
Increase Council approved 1/26/2015	\$17,275.80
Increase Council approved 4/6/2015	<u>\$43,983.37</u>
Annual Contract Amount as of 4/6/2015	\$910,158.06
Increase Admin approved 9/29/2015	\$15,944.00
Increase Admin approved 12/23/2015	<u>\$167.40</u>
Annual Contract Amount as of 12/23/2015	\$926,269.46
Increase Council approved 3/21/2016	\$14,008.00
Increase Council approved 3/21/2016	<u>\$25,562.40</u>
<b>Current Annual Contract Amount</b>	<b>\$965,839.86</b>
<b>New Annual Contract Amount (Zones 1, 2 and 4):</b>	<b><u>\$2,790,904.85</u></b>
** Since Council approval on 3/21/2016, recent Admin approval on 5/5/2016 totaled \$22,345.20. This approval plus the increase of \$16,274.75 total <u>\$38,619.95</u> now requires Council approval.	