



City Council Report

Date: September 12, 2016
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Compressed Natural Gas (CNG) Station Maintenance for the Environmental Management & Sustainability Department (Citywide)

Purpose and Recommendation

Council is requested to approve the Term Contract for CNG Station Maintenance as recommended.

The Environmental Management & Sustainability, and Energy Resources Departments, and Purchasing recommend awarding the contract to the highest scored proposal, Trillium Transportation Fuels, LLC at \$125,000.00 annually, based on estimated requirements.

Background / Discussion

The CNG station at 730 N. Mesa Drive is being built pursuant to a design and installation agreement with Caliente Construction. This contract will provide for the maintenance, parts and repair of this CNG station including compressors, dispensers, storage, and all other associated parts/equipment. The contractor will also provide semi-annual training for City employees relating to maintenance requirements of the CNG station.

Staff from the Environmental Management & Sustainability, and Energy Resources Departments, and Purchasing evaluated the proposals based on the evaluation criteria as stated in the solicitation. The highest scored proposal, Trillium Transportation Fuels, LLC is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Alternatives

Council may choose not to authorize the purchase and new responses will be obtained. If postponed, the CNG station may be commissioned without a maintenance provider.

Fiscal Impact

The annual contract amount includes is funded by the Energy Resources Department operating budget through the Enterprise Fund – Gas Utility Sub Fund.

Coordinated With

Environmental Management & Sustainability, Energy Resources and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2017002

Vendors Registered: ProcureAZ (205) Vendor Self Service (44)

Advertising: Arizona Republic, Bid Net, Record Reporter, Purchasing Website

Downloads: 29

Responses: 5

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

Proposals received August 2, 2016

Preferred Service, LLC - Oklahoma City, OK

David L Clement dba CNG Services of Arizona - Mesa, AZ

Trillium Transportation Fuels, LLC - Oklahoma City, OK

Wyoming Northstar Incorporated dba Clean Energy Cryogenics - Evanston, WY

Zeit Energy, LLC - Dallas, TX

Proposal Evaluation Summary

Evaluation Criteria / Points Possible	Trillium Transportation Fuels, LLC	Zeit Energy, LLC	Clean Energy Cryogenics	CNG Service of Arizona, LLC	Preferred Service, LLC
Firm's Qualifications & Experience / 30 Points	27	27	27	18	21
Firm's Solution / Method of Approach / 55 Points	49	49	48	32	32
Pricing / 15 Points	9	4	4	15	4
Total / 100 Points	<u>85</u>	80	79	65	57

AWARD RECOMMENDATION
Trillium Transportation Fuels, LLC
Oklahoma City, OK

Description
Compressed Natural Gas Station Maintenance per Agreement No. 2017002; Exhibits – Scope of Work, Pricing, Mesa Standard Terms and Conditions, and Other Exhibits; Solicitation including any addenda; and Contractor Response Annual Contract Amount: <u>\$125,000.00</u>