



# City Council Report

**Date:** August 22, 2016  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Purchase of Two Cargo Trailers for the Transportation Department (**Funded by the Local Streets Sales Tax Fund**) (**Citywide**)

## **Purpose and Recommendation**

Council is requested to approve a contract to purchase Two Cargo Trailers as recommended.

The Fleet Services and Transportation Departments, and Purchasing recommend authorizing the purchase from the contract with Verde, Inc. at \$24,277.44.

## **Background / Discussion**

This contract will provide two enclosed cargo trailers: one 8' X 20.5' and one 8' X 16.5' that will be used to support Transportation's daily operations.

The proposed trailers are additional purchases from Contract #2016145. Management administratively approved this contract on January 28, 2016 for the purchase of the same two trailers at \$24,277.44. The additional purchase on this contract will exceed the purchasing threshold and requires Council approval.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

This purchase is funded by the Transportation Department operating budget through the Local Streets Sales Tax Fund.

## **Coordinated With**

Fleet Services Department, Transportation Department, and Purchasing

## **PURCHASING INFORMATION**

Action: Purchase from active contract

Procurement Type: Request for Bids

Solicitation Number: 2016145

Vendors Registered: ProcureAZ (226) and Vendor Self Service (74)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Responses: 4

Local Consideration: Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation did not result in a Mesa business being recommended for award of all or part of this award.

Protests Received: None

Pricing Available to Other Cooperative Agencies: Yes

### **January 7, 2016 Responses**

Vendor	Total Bid Item No. 1	Total Bid Item No. 2	Total Bid Price
Verde, Inc. Lake Wales, FL	\$10,995.00	\$11,995.00	\$22,990.00 (Awarded)
ProPac, Inc. North Charleston, SC	\$11,322.50	\$12,572.50	\$23,895.00
Big Tex Trailer World Mesa, AZ	\$12,320.00 \$12,104.40	\$13,670.00 \$13,430.77	\$25,990.00 \$25,535.17 - 1.75% Mesa TPT
MGS, Inc. Denver, PA	\$18,484.00	\$19,046.00	\$37,530.00

### **AWARD RECOMMENDATION**

***Verde, Inc.***  
**Lake Wales, FL**

Description	
Cargo Trailers per Agreement No. 2016145; Exhibits – Mesa Standard Terms and Conditions, Scope of Work, and Other Exhibits; Solicitation including any addenda; and Contractor Response	
Quantity <u>One</u> – 2017 Look Enclosed Trailer 8' X 20.5' (ST-28)	
Base	\$11,995.00
5.6% Use Tax	<u>\$671.72</u>
8' X 20.5' Total	<u>\$12,666.72</u>
Quantity <u>One</u> – 2017 Look Enclosed Trailer 8' X 16.5' (ST-29)	
Base	\$10,995.00
5.6% Use Tax	<u>\$615.72</u>
8' X 16.5' Total	<u>\$11,610.72</u>
<b>Combined Total</b>	<b>\$24,277.44</b>
<u>Two</u> Addition Enclosed Cargo Trailers funded by the Local Streets Sales Tax Fund.	