

## **Citizen Participation Plan for CUP Z16-031**

**Date:** June 29, 2016

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Council Use Permit for Large format retail use in the LI-Light Industrial zoning district. This site is located at 1919 West Main Street and is an application for the retail grocery market use of existing building originally built for Albertsons market. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be develop for citizens and agencies in this area including:
  - Interested neighbors – focused on 500 feet from site
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan.

**Schedule:**

Mailing of the letter – July 5, 2016

Submittal of Citizen Participation Report and Notification materials – July 5, 2016

Planning and Zoning Board Hearing – July 20, 2016