



City Council Report

Date: July 5, 2016
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Perennial Ryegrass Seed for the Parks, Recreation and Community Facilities Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Perennial Ryegrass Seed as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Wilbur Ellis Company at \$100,000.00 annually, based on estimated requirements.

Background / Discussion

This purchase is for the annual purchase of perennial ryegrass seed for application and growth of grass over the winter months. The sites include sections of Dobson Ranch Golf Course, Fitch Park, Gene Autry Park, Eastmark Great Park, Red Mountain Park, Hohokam Park, Cemetery, and Riverview Park. Not over-seeding the sites in the fall is not recommended as the sites targeted for winter grass are highly visible and heavily used for recreation in the winter months and may also degrade the dormant Bermuda grass due to high usage rates during recreational activities.

This solicitation was completed using a reverse auction which allows bidders to compete head to head in a dynamic live auction. The reverse auction lasted 57 minutes. During the reverse auction there were 139 bids placed and the lead changed 61 times. During this 57 minutes reverse auction, the City realized a total price reduction of \$5,722.00 or 5.83% below the previous contracted rate.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Parks, Recreation and Community Facilities Department operating budget.

Coordinated With

Parks, Recreation and Community Facilities Department
Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids – Reverse Auction

Solicitation Number: 2016202

Vendors Registered: ProcureAZ (100) and Vendor Self Service (8)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 22

Responses: 3 (1 Non-Responsive)

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

June 1, 2016 Responses

Wilbur Ellis Company Tempe, AZ	\$92,460.00 (Recommended)
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JR Simplot Company Tempe, AZ	\$92,611.64
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Fertizona-Fennemore, LLC Waddell, AZ	Non-Responsive – Did not submit some of the required bid information.
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AWARD RECOMMENDATION

**Wilbur Ellis Company
Tempe, AZ**

Description
Perennial Ryegrass Seed per Agreement No. 2016202; Exhibits – Mesa Standard Terms and Conditions, Scope of Work, and Other Exhibits; Solicitation including any addenda; and Contractor Response
Annual Contract Amount: <u>\$100,000.00</u>