



City Council Report

Date: July 5, 2016
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal of the Term Contract for Large Print Library Books for the Library Services Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Large Print Library Books as recommended.

The Library Services Department and Purchasing recommend authorizing a one-year renewal with Cengage Learning, Inc.; and Center Point, Inc. dba Center Point Large Print; cumulatively not to exceed \$50,000.00 annually.

Background / Discussion

The Library system consists of a Main library that includes a central technical services operation for the system and four Library branches. In FY 2015/16, the Library had approximately 305,000 titles and 498,000 volumes in all formats and an estimated annual circulation of 3,500,000. The Library and 11 other libraries in Maricopa County participate in a reciprocal borrowing agreement.

This contract provides large print library books for Library patrons. The vendors provide standing order plans that give the City notice of shipment so the City can put the records in the library catalog, favorable titles, and pricing. The City's population is nearly 500,000 with a large influx of a senior population during the winter months.

Council approved the initial two-year contract with renewal options on August 26, 2013. Management approved the first, one-year renewal contract on July 9, 2015. This is the second and final, one-year renewal option.

Cengage Learning, Inc., and Center Point Large Print, both offered to renew the contract without a price increase. The City has been satisfied with each vendor's performance. This contract continues to be in the City's best interest and it is advantageous to renew the contract.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Library Services Department operating budget.

Coordinated With

Library Services and Purchasing

PURCHASING INFORMATION

Action: Renewal

Procurement Type: Request for Proposals

Solicitation Number: 2013140

Responses Received: 4 and 2 No Bid responses

Initial Contract Term: Two Years

Renewal Term: Second and Final, One Year renewal option

RENEWAL RECOMMENDATION

Primary Award
Cengage Learning, Inc.
Farmington Hills, MI

Secondary Award
Center Point, Inc. dba Center Point Large Print
Thorndike, ME

Description
<p>Large Print Library Books per Contract No. 2013140, Terms and Conditions, Specifications and Pricing as offered</p> <p>Annual Contract Amount: <u>\$50,000.00</u> (cumulatively not to exceed)</p>

