



City Council Report

Date: July 5, 2016
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal of the Term Contract for Tree Pruning, Removal and Other Services for the Parks, Recreation and Community Facilities and Transportation Departments **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Tree Pruning, Removal and Other Services as recommended.

The Parks, Recreation and Community Facilities, and Transportation Departments, and Purchasing recommend authorizing the renewal with West Coast Arborists, Inc., at \$410,000.00 annually, based on estimated requirements.

Background / Discussion

This contract provides consistent quality urban tree care service including tree pruning, removal and other related services at the City's aquatics, parks and sport field facilities (approximately 13,000 trees) for Parks, Recreation & Community Facilities (PRCF), and annual street tree maintenance for Transportation, on an as needed basis.

To promote practices that encourage the preservation of tree structure and health, the solicitation established policies and specifications. Specifications require that any and all tree work performed on the trees must be accomplished according to the City of Mesa's specifications, which are based upon the (ISA) International Society of Arboriculture, (ANSI) American National Standards Institute and (TCIA) Tree Care Industry Association guidelines. The contractor is also required for proper removal and maintenance, and clearance pruning.

On August 19, 2013, Council approved the initial three-year contract with renewal options. This is the first, one-year renewal contract with a one-year renewal option remaining.

West Coast Arborists, Inc. offered to renew the contract with an overall increase of 3.2% for increases in labor, fuel, disposal and insurance costs. Their pricing increase is consistent with inflation (Consumer Price Index at 3.2% over the three-year term). West Coast Arborists, Inc. has maintained pricing over the entire initial three-year term. The City has been satisfied with the vendor's performance. This contract continues to be advantageous and in the City's best interest to renew the contract. Because their services were never used during the initial three-year term the Secondary Awarded Contractor, Somerset Landscape Maintenance Inc., was not asked to renew.

Alternatives

Council may choose not to authorize the purchase and new bids will be solicited.

Fiscal Impact

The annual contract amount of \$410,000.00 is available: \$330,000.00 in the Parks, Recreation and Community Facilities Department operating budget, and \$80,000.0 in the Transportation Department operating budget.

Coordinated With

Parks, Recreation and Community Facilities, Transportation and Purchasing

PURCHASING INFORMATION

Action: Renewal

Procurement Type: Request for Bids

Solicitation Number: 2013096

Responses Received: 12 (3 Non-Responsive)

Initial Contract Term: Three Years

Renewal Term: One Year

Renewal Terms Remaining: One-Year renewal subject to future Council consideration

May 23, 2013 Responses

West Coast Arborists, Inc. Anaheim, CA	\$261,220.00 (Awarded – Primary)
Somerset Landscape Maintenance, Inc. Chandler, AZ	\$264,174.55 (Awarded – Secondary)
Urban Forest Tree Care, Inc. Phoenix, AZ	\$313,753.95 \$308,263.26 (Bid less 1.75% Mesa TPT)
Bigtree Landscaping, LLC Mesa, AZ	\$350,880.00
Artistic Land Management Chandler, AZ	\$470,865.00
Reyes & Sons Landscaping LLC Phoenix, AZ	\$495,850.00
Environmental Earthscape dba The Groundskeeper Gilbert, AZ	\$710,050.00
Mariposa Landscape Arizona, Inc. Glendale, AZ	\$807,940.00
The F.A. Bartlett Tree Expert Company dba Bartlett Tree Experts Stamford, CT	\$1,461,325.00

APR Landscape LLC
Phoenix, AZ

Non-Responsive
Expired AZ Registrar of Contractor license.
Failed to complete Vendor Questionnaire.

Three Kings Commercial
dba Desert Tree Masters, dba Tree Pro

Non-Responsive
No AZ ROC license listed.

Tree Doctors, Inc.
Gilbert, AZ

Non Responsive
No AZ ROC license listed.

RENEWAL RECOMMENDATION

West Coast Arborists, Inc.
Anaheim, CA

Description
<p>Tree Pruning, Removal and Other Related Services per Contract No, 2013096, Terms and Conditions, Specifications and Pricing as offered, including barricading control.</p> <p>PCRF - Annual Contract Amount: <u>\$330,000.00</u> (includes 20% for incidentals)</p> <p>Transportation - Annual Contract Amount: <u>\$80,000.00</u></p>