

Citizen Participation Plan for Saranac Offices

Date: March 28, 2016

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, and businesses in the vicinity of the site of an application for Saranac Offices. This site is located at 5253 South Saranac Street east of the southeast corner of Power & Ray Roads and is an application for design review and rezoning of 3.17 acres from L1 to BIZ overlay. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Design Professionals, llc
John C. Manross / Architect
4542 East McKellips Road, #101
Mesa, Arizona 85215
(480) 894-1680; (480) 894-2529 (FAX)
email: john@chlilc.com

Pre-application Meeting: The pre-application meeting with City of Mesa planning staff was held on March 14, 2016. Staff reviewed the application and recommended that adjacent residents, and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - All registered neighborhood associations within 1 mile of the project.
 - Homeowners Associations within ½ mile of the project project.
 - Interested neighbors – focused on 1,000 feet from site, but may include more.
2. All persons listed on the contact list will receive a letter describing the project, proposed project schedule, site plan and invitation to meet if they have concerns.
3. Presentations will be made to groups of citizens or neighborhood associations if enough concern arises.

[All comments received will be copied to the City of Mesa]

Schedule: Pre-application Meeting – March 14, 2016
Application Submittal – March 28, 2016
Notification Mailings - March 29, 2016
Design Review Meeting - June 7, 2016
Planning and Zoning Board Hearing – June 15, 2016