



City Council Report

Date: June 6, 2016
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: 28-Month Term Contract for Vehicle Glass Repair and Replacement Services as requested by the Fleet Services Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve a Term Contract for Vehicle Glass Repair and Replacement Services as recommended.

The Fleet Services Department and Purchasing recommend awarding a four-month contract using the State of Arizona cooperative contract with Safelite Fulfillment Inc. dba Safelite Auto Glass at \$12,000 for the initial 4-months and \$45,000.00 annually for period 2 and 3, based on estimated requirements.

Background / Discussion

This contract will provide automotive glass services to include repairs and replacement for City vehicles. The contractor is required to comply with all Federal, State and municipal codes in regards to all services being performed under this State contract.

The State of Arizona contract was competitively bid, meets the City's procurement requirements, and allows for cooperative use. It is unlikely that competitively bidding will produce better pricing than through the cooperative contract.

To coincide with the State of Arizona's contract expiration date, Fleet Services and Purchasing are requesting approval for an initial four-month term (6/6/2016 through 10/20/2016), and two, one-year renewal options (through 10/20/2018) at this time. The renewals would be dependent on the State of Arizona renewing their contract each year.

Alternatives

Council may choose not to award the purchase and new responses will be obtained.

Fiscal Impact

The annual contract amount is available in the Fleet Services Department operating budget.

Coordinated With

Fleet Services and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Cooperative Contract

Contracting Agency: State of Arizona

Contracting Agency Contract Number: ADSPO16-112689

State Contract Initial Term: 10/21/2015 through 10/20/2016

State Contract Renewal Options: Five, One-Year Renewals

Mesa Contract Number: 2016236

AWARD RECOMMENDATION

Safelite Fulfillment Inc. dba Safelite Auto Glass
Phoenix, AZ

Description
Vehicle Glass Repair and Replacement Services
June through October, 2016: <u>\$12,000.00</u>
Period 2 & 3 Annual Contract Amount: <u>\$45,000.00</u>