

# *Canyon Winds Senior Living Community*

**The Hampton Group, Inc.  
NWC McDowell & Ridgecrest (Las Sendas)  
Mesa, Arizona  
Citizen Participation Report  
February 2, 2016**

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## **Purpose:**

The purpose of this Citizen Participation Report is to provide the City of Mesa Staff with information regarding the actions taken to inform citizens, property owners, neighborhood associations, agencies, schools and businesses in the vicinity concerning the applicants application with the City of Mesa for the approval of a rezoning change on the approximately 14.3 net acres located at the northwest corner of McDowell and Ridgecrest Roads in Mesa. The rezoning application, if approved, will allow for the development of Canyon Winds Senior Living Community, a senior living property providing independent living, assisted living and memory care, in a campus setting. These actions have ensured that those affected by the application have had an adequate opportunity to learn about and comment on the proposed plans and actions addressed in the application.

## **Applicant Contact(s):**

Those coordinating the Citizen Participation activities are listed as follows:

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## **Action Plan:**

To provide effective citizen participation in conjunction with this application, the following actions have been taken to provide opportunities to understand and address any real or perceived impacts the development that members of the community may have:

1. A contact list was developed for property owners in this area including:
  - a. Interested neighbors – A 1,000 buffer was used using the Maricopa County Assessor Parcel Viewer buffering tool. This yielded a list of 329 property owners. We evaluated the notice area and decided to expand it further to ensure that entire subdivisions were notified, not just those homes that fell within the 1000' buffer required by ordinance. This added 186 additional property owners to the notification list. Additionally, 16 HOA's and registered neighbors were sent

notification letters. A total of 531 Notices of Neighborhood Meeting were sent for this project.

- b. Registered neighborhood associations included those within one mile of the project.
  - c. Homeowners Associations included those within one-half (1/2) mile of the project.
  - d. The Las Sendas HOA forwarded our notice letter to ALL of the residents within the HOA.
2. All persons listed on the notification list received a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting at 6:00 p.m. on October 27, 2015 at Las Sendas Elementary School, 3120 N. Red Mountain, Mesa, AZ 85207. This meeting introduced the project and development team, and provided an opportunity for neighbors to ask questions and state concerns. Sign-in sheets were used and comment forms provided. Copies of the sign-in sheets are and a few comment cards are attached to this report. If necessary, a second meeting will be held and will include responses to questions and concerns of the first meeting.
  3. All surrounding property owners within 500 feet of the subject property will be notified of the subject request and hearing dates before the Mesa Planning & Zoning Board and the Design Review Board. Additionally, those individuals who attended the neighborhood meeting but who may not be included in the 500' foot radius will also be included. These letters will be delivered to the City of Mesa staff as a part of the second submittal in this requested action.
  4. Presentations will be made to groups of citizens or neighborhood associations upon request.
  5. The applicant will post one (1) or more 4' x 4' Public Hearing Notification sign(s) on the property. The number of signs will be coordinated with Planning Staff. The sign(s) will be placed on the property on or before the Wednesday two weeks prior to the Planning & Zoning Board meeting. A notarized document with attached photograph of the sign(s) will be submitted to the Planning Staff to be kept in the case file.

**Schedule:**

Pre-Submittal Conference – July 20, 2015

Formal Application Submittal – October 5, 2015

Neighborhood Meeting – October 27, 2015

P&Z Follow-Up Submittal Deadline – November 10, 2015

Second Neighborhood Meeting – TBD (if necessary)

Personal Ongoing Contact of Adjacent Property Owners – ongoing

Public Hearing Notification signs posted on property – February 2, 2016

Planning & Zoning Board Hearing – February 17, 2016

City Council Introduction – TBA

City Council Formal Vote – TBA

**Attachments:**

- A. Neighborhood Meeting Notification Map
- B. Neighborhood Meeting Notification List
- C. Neighborhood Meeting Notification Letter
- D. Neighborhood Meeting Sign-In Sheets
- E. Summary of neighborhood meeting