

Citizen Participation Plan for Medina Court

Date: August 27, 2015

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, Neighborhood Associations, agencies, Schools and businesses in the vicinity of the site of an application for the Medina Court subdivision. This site is located east of the NEC of Medina Avenue and Alma School Road and includes an application for the rezoning of approximately 2.37 gross acres from OC to OC PAD and RSL-4.0 PAD, allowing for 14 single-family detached homes.

This plan will ensure that citizens affected by this application will have an adequate opportunity to learn about and comment on the proposed development plan.

Primary Contact: Mike Hare, Ashland Companies, 4302 N. 32nd Street, Phoenix, Arizona 85018, (602) 418-4155, Email: mhare@ashland-companies.com

Pre-application Meeting: The pre-application meeting with City of Mesa planning staff was held on May 18, 2015. Staff reviewed the application and recommended that the Applicant contact and inform adjacent residents, nearby registered neighborhoods and the Mesa School District about the proposed project.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide citizens the opportunity to understand and address any real or perceived impacts of the proposed development.

1. Contact lists has been compiled for citizens and agencies in this area as follows:

- All registered Homeowners Associations and Neighborhood Associations within one mile of the project (**see attached List**).
- Interested neighbors - focused on 1,000 feet from site, but may include more (**see attached Map & List**).
- Mesa Public School District, including Crismon Elementary School, Franklin at Alma Elementary School, Rhodes Jr. High School and Dobson High School, who may be affected by this application (**see attached List**).

2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a series of two potential neighborhood meetings to be held at Crismon Elementary, 825 W. Medina Avenue, Mesa, AZ, 85210 (**see attached Notification Letter**).

- The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
- Based on the attendance and outcome of the first meeting, a second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.

Tentative Schedule:

- Pre-Submittal meeting - May 18, 2015,
- Application Submittal - August 31, 2015,
- Initial mailing - October 2, 2015,
- First neighborhood meeting - October 20, 2015,
- Second neighborhood meeting - **TBD (if applicable)**,
- Submittal of Citizen Participation Report and Notification Materials - November 3, 2015,
- Planning and Zoning Board Hearing - November 18, 2015