



City Council Report

Date: November 23, 2015
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Consolidation of Verizon Wireless Voice and Data Service Plan for Citywide Departments providing an estimated \$82,000 savings annually as requested by the Information Technology Department **(Citywide) (Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract which consolidates the City's Wireless Voice and Data Service Plan as recommended.

The Information Technology Department and Purchasing recommend authorizing the contract using the State of Nevada/Western States Contracting Alliance (WSCA) contract with Cellco Partnership dba Verizon Wireless at \$1,030,000.00, based on estimated requirements.

Background / Discussion

The City recently transitioned to a Verizon program that will enable us to save approximately \$6,000.00 per month in wireless charges for such devices as smartphones, basic cell phones and mobile broadband devices. The City also intends to utilize a procurement card to make payment under the agreement which should increase the City's rebate received by Bank of America approximately \$10,000.00 annually.

Through this program, City devices can draw from the citywide voice or data allowance if usage exceeds an individual plan's limit (mitigating overage charges). In addition, equipment upgrades can be leveraged from a citywide perspective, allowing aging or failing devices to be replaced as needed.

The Fire and Medical, and Police departments previously consolidated and are outside the scope of this current consolidation effort.

Last fiscal year, the City paid approximately \$1,080,170.00 on monthly Verizon usage charges across all City departments. The City's non-Public Safety Departments have 811 wireless devices that average \$34,093.00 per month on usage charges (\$409,106.00 per year). The Fire and Medical, and Police Departments have 1,292 devices that average \$55,922.00 per month on usage charges (\$671,064.00 per year).

State of Nevada, as the lead agency, awarded a contract to Verizon Wireless valid from 4/16/2012 through 10/31/2016. The City is able to use the contract as a Western States Contracting Alliance member.

Alternatives

Council may choose not to award the purchase.

Fiscal Impact

The annual contract amount is available from the various Departments' operating budgets using the Wireless Voice and Data Service Plan.

Coordinated With

Information Technology and Purchasing

PURCHASING INFORMATION

Action: Award

Contracting Agency: WSCA

Contracting Agency Contract Number: 1907

Mesa Contract Number: 2016017

Contract Term: 9/1/2015 through 10/31/2016

Possible Renewals: None

AWARD RECOMMENDATION
Cellco Partnership dba Verizon Wireless
Basking Ridge, NJ

Description
Wireless Voice and Data Service Plan per State of Nevada/Western States Contracting Alliance Contract #1907 Terms and Conditions, Specifications and Pricing
Annual Contract Amount: <u>\$1,030,000.00</u>