



City Council Report

Date: November 23, 2015
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase of One Addition, Light Duty Medium Roof Transit Cargo Van for the Communications Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the contract for the purchase of one Light Duty Medium Roof Transit Cargo Van as recommended.

The Fleet Services and Communications Departments, and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Berge Ford (a Mesa business) at \$36,859.98.

Background / Discussion

This purchase will provide a 2016, Ford Transit 250 Van with an Adrian Steel Locksmith Package to provide mobile communications maintenance and repair services.

With City management support, the Communications Department started a pilot program to provide on-site radio support to the Fire and Medical, and Police Departments, and other customers, including Town of Gilbert, City of Apache Junction, and Superstition Fire and Medical Department.

Prior to this pilot, the business model was for customers to bring their vehicles, such as Police cars and Fire apparatus, to a City radio shop for service. These units were out of service while maintenance and repairs were performed. During the trial period, Communications used a loaner van from Fleet Services to go to customer locations to provide communications maintenance and repair services.

Communications has received so much positive feedback through the use of this pilot program that Communications is recommending the vehicle purchase to continue the enhanced service delivery model in the future.

Alternatives

Council may choose not to authorize the purchase and new bids will be obtained.

Fiscal Impact

This purchase is funded by the Communications Department operating budget.

Coordinated With

Fleet Services, Police and Purchasing

September 24, 2015 Responses:

Berge Ford Mesa, AZ	\$34,174.00 ⁽¹⁾ (Recommended) \$33,575.95*
PFVT Motors, Inc. dba Peoria Ford Peoria, AZ	Non-Responsive – provided 60,000 miles Warranty; City required 100,000 miles.

⁽¹⁾ Bid Price includes Powertrain Care 5 Years/100,000 miles Warranty at \$870.00.

*For evaluation purposes, 1.75% Mesa TPT deducted bid price.

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2016064

Vendors Registered: ProcureAZ (977) and Vendor Self Service (142)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Responses: 2 (1 Non-Responsive)

Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder. Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation was not necessary.

Protests Received: None

Contract Term and Pricing: Contract will be in force for two years from the award date.

Sixty days prior to the initial one-year contract effective date, the vendor may submit a written request that the City increase the prices in the amount no more than the twelve month change in the Producer Price Index for 336110.

Additional Purchases: The City reserves the right to purchase additional Light-Duty (3/4-Ton Capacity), Medium Roof Cargo Transit Vans at the bid price for 12 months after the bid award date.

Pricing Available to Other Cooperative Agencies: Yes

AWARD RECOMMENDATION

Berge Ford

Mesa, AZ

Description	
<u>Quantity 1</u> – 2016 Ford Light Duty (3/4-Ton), Medium Roof Transit Cargo Van (Model: Transit 250 148" WB R2C) per Terms and Conditions, Specifications and Pricing as offered	
Base	\$33,304.00
8.05% Sales Tax	\$2,680.98
Tire Tax	<u>\$5.00</u>
Sub Total	\$35,989.98
Powertrain Care 5 Years/100,000 miles Warranty	<u>\$870.00</u>
Total *	<u>\$36,859.98</u>
<u>One</u> Addition funded by the Communications Department operating budget.	
*Total does not include Fleet Services Vehicle Up-Fit Cost at <u>\$1,038.00</u> .	