



City Council Report

Date: November 23, 2015
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase of Two Replacement Sport Utility Vehicles for the Police Department (**Funded by the Vehicle Replacement Fund**) (**Citywide**)

Purpose and Recommendation

Council is requested to approve the purchase of two replacement Sport Utility Vehicles (SUVs) as recommended.

The Fleet Services and Police Departments, and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Berge Ford (a Mesa business) at \$58,892.93.

Background / Discussion

This purchase will provide two 2016 Ford Explorer SUV, 2-Wheel Drive, 4-Door vehicles to support Police operations. This purchase is part of the on-going City of Mesa vehicle replacement program managed by Fleet Services. The vehicles being replaced have met established criteria and will be retired and sold at auction.

Alternatives

Council may choose not to authorize the purchase and new bids will be obtained.

Fiscal Impact

This purchase is funded by the Vehicle Replacement Fund.

Coordinated With

Fleet Services, Police and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2016060

Vendors Registered: ProcureAZ (522) and Vendor Self Service (22)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Responses: 2

Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder. Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation was not necessary.

Protests Received: None

Contract Term: Contract will be in force for two years from the award date. Renewal prices for the second contract year shall be firm for a minimum of 180 days.

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

October 1, 2015 Responses:

Berge Ford	\$54,496.00 (Recommended)
Mesa, AZ	\$53,542.32 (less 1.75% TPT)

PFVT Motors, Inc. dba Peoria Ford	Non-Responsive – provides 60,000 mile Warranty;
Peoria, AZ	City required 100,000 mile Warranty

“No Bid” Response from:

Vanguard Truck Center
Phoenix, AZ

AWARD RECOMMENDATION

BERGE FORD

Mesa, AZ

Description	
<u>Quantity 2</u> – 2016 Ford Explorer SUV, 2-Wheel Drive, 4-Door Vehicles per Terms and Conditions, Specifications (No Substitutes) and Pricing as offered at <u>\$27,248.00/each</u>	
Base	\$54,496.00
8.05% Sales Tax	\$4,386.93
Tire Tax (\$5.00 per Vehicle)	<u>\$10.00</u>
Total	<u>\$58,892.93</u>
<u>Two</u> vehicles for the Police Department funded by the Vehicle Replacement Fund to replace #1259 and 1624.	
**Total does not include Police Vehicle (Explorer) Up-Fit Costs: provided by a separate City contract (LSH, contracted vendor) and Fleet Services.	
Up-Fit Costs: #1259 and #1624 at <u>\$3,898.20/each</u> (LSH at \$2,560.20/each and Fleet Services at \$1,338.00/each) for a <u>total of \$7,796.40</u> for both.	