



City Council Report

Date: November 9, 2015
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase of Two Light-Duty Trucks with Service Bodies for the Facilities Maintenance Department **(One Replacement funded by the Vehicle Replacement Fund and One Fleet Addition funded by the General Fund) (Citywide)**

Purpose and Recommendation

Council is requested to approve the purchase of two, light-duty trucks each equipped with a service body as recommended.

The Fleet Services and Facilities Maintenance Departments, and Purchasing recommend authorizing purchase from the contract with Berge Ford (a Mesa business) at \$79,578.89.

Background / Discussion

This purchase will provide two, 2016 Ford 250, regular cab 4X2, chassis equipped with 8 ft. utility bed, 56" cab to axle service body to support Facilities Maintenance daily operations and maintenance activities.

The proposed replacement vehicle is part of the ongoing City of Mesa vehicle replacement program managed by Fleet Services. The vehicle being replaced has met established criteria and will be retired and sold at auction. The proposed vehicle addition is needed for a new full-time position added to the Facilities Maintenance Department in FY 2013-14. The new position, however, did not come with a vehicle to perform his duties. This vehicle addition will allow the City to fully utilize the new position, allowing him to have the tools, equipment, and supplies required for HVAC maintenance at City facilities.

The proposed vehicles are additional purchases from a contract Council awarded on July 1, 2015 that allows additional purchases.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

This purchase is funded by the Vehicle Replacement Fund and the General Fund.

Coordinated With

Fleet Services, Facilities Maintenance, and Purchasing

PURCHASING INFORMATION:

Action: Purchase from active contract

Procurement Type: Request for Bids

Solicitation Number: 2015179

Vendors Registered: ProcureAZ (212) and Vendor Self Service (19)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Responses: 3

Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder. Calculating pricing by deducting 1.75% Mesa TPT for the purpose of bid evaluation was not necessary.

Protests Received: None

Initial Contract Term: Two years from the Award Date

Additional Purchases: The City reserves the right to purchase additional Light Duty trucks, 4x2 Cab Chassis Equipped with 8ft – 56” Cab to Axle Service Body at the bid price for 12 months after the bid award date.

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

March 12, 2015 Responses

Berge Ford	\$30,870.00 (Recommended)
Mesa, AZ	\$30,329.77 (1.75% Mesa TPT deducted)
Courtesy Chevrolet	\$32,517.27
Phoenix, AZ	
PFVT Motors, Inc. dba Peoria Ford	\$32,711.89
Peoria, AZ	

AWARD RECOMMENDATION

Berge Ford

Mesa, AZ

Description	
Quantity 2 – 2016, F-250, Light Duty Truck, 4x2 Cab Chassis Equipped with 8ft - 56" Cab to Axle Service Body per Terms and Conditions, Specifications and Pricing as offered - <u>\$30,870.00</u>	
Base	\$61,740.00
Options*	<u>\$9,476.00</u>
Base Sub-Total	\$71,216.00
8.05% Sales Tax	<u>\$5,732.89</u>
Base Sub-Total plus Sales Tax	\$76,948.89
Warranty (ESP Powertrain Care 5 Years / 100,000 miles \$0 Deductible)	\$2,620.00
Tire Tax (\$5.00 per Vehicle)	<u>\$10.00</u>
Total Purchase **	\$79,578.89
*Power Windows, Mirrors and Door Locks at <u>\$1,142.00</u> , Class 4 Receiver at <u>\$412.00</u> , Trailer Connector at \$60.00, and Tommy Lift Gate at <u>\$3,124.00</u> .	
<u>One</u> Replacement for Facilities Maintenance funded by the Vehicle Replacement Fund to replace #1319, and <u>One</u> Fleet Addition for Facilities Maintenance funded by Capital – General Fund, new vehicle #5001.	
**Total does not include Fleet Services' Vehicle Up-Fit Cost at <u>\$6,768.00/each</u> .	