



City Council Report

Date: September 28, 2015
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Replacement Heavy Duty Appliances for the Fire and Medical Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Heavy Duty Appliances as recommended.

The Fire and Medical Department, and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Spencer's TV & Appliance (a Mesa business) at \$50,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide for the delivery and installation of new heavy duty appliances at Mesa's 21 Fire Stations and for 6 Fire and Medical administration facilities. Fire and Medical's fire stations are staffed by personnel 24-hours a day, 7-days a week. Heavy duty appliances such as dishwashers, refrigerators, stoves, washers and dryers, and microwave ovens are furnished for each fire station.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Fire and Medical Department operating budget.

Coordinated With

Fire and Medical, and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2016036

Vendors Registered: ProcureAZ (145) and Vendor Self Service (92)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Responses: 2

Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder. Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation was not necessary.

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

August 17, 2015 Responses

Spencer's TV & Appliance
Mesa, AZ \$53,040.00 (Recommended)

Business Services
Longboat Key, FL \$66,829.06

AWARD RECOMMENDATION

***Spencer's TV & Appliance
Mesa, AZ***

Description
Heavy Duty Appliances per Terms and Conditions, Specifications and Pricing as offered
Annual Contract Amount: <u>\$50,000.00</u>