



City Council Report

Date: August 24, 2015
To: City Council
Through: Alex Deshuk, Chief Innovation Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Two-Year Term Contract for Janitorial and Sanitation Supplies for the Materials & Supply Warehouse (for City Departments) **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Janitorial and Sanitation Supplies as recommended.

The Business Services Department and Purchasing recommend authorizing a two-year contract using the City of Tucson cooperative contract with Waxie Sanitary Supply (a Mesa business) at \$165,000.00 annually, based on estimated requirements.

Background / Discussion

City departments require a broad supply of janitorial and sanitation products to support daily maintenance operations.

The City of Tucson, as the lead agency, solicited Request for Proposal #151148 for Janitorial and Sanitation Supplies, Equipment and Related Services in February, 2015. In April, 2015, Tucson awarded the contract to Network Services Company in conjunction with their distributor Waxie Sanitary Supply. Public agencies are able to use the contract through the National Intergovernmental Purchasing Alliance (National IPA) cooperative.

The Tucson contract meets City of Mesa's procurement requirements and allows for cooperative use. Contract pricing is competitive with deep discounts on Core List, discounts on other Non-Core items, market basket pricing for the City while offering additional discounts for high volume purchases. It is unlikely that competitively bidding would produce better pricing than through the Tucson contract.

The City has been successful using Tucson's previous contract through the National IPA cooperative with Waxie Sanitary Supply for the past 3½ years.

Alternatives

Council may choose not to authorize the purchase and new bids will be obtained.

Fiscal Impact

Purchases are subject to the amounts available in each ordering Department's operating budget.

Coordinated With

Business Services – Materials and Supply and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Contracting Agency: City of Tucson, National Intergovernmental Purchasing Alliance

Contracting Agency Contract Number: #151148

Mesa Contract Number: 2016013

Initial Contract Term: Two Years

Renewal Terms Remaining: Three, one year renewal options subject to future City of Tucson renewal and City of Mesa Council approval

AWARD RECOMMENDATION

WAXIE Sanitary Supply
(local supplier for Arizona)
Mesa, AZ

Description
<p data-bbox="272 1108 1404 1220">Janitorial and Sanitation Supplies, Equipment and Services for Citywide Use per City of Tucson Contract No. #151148 Terms and Conditions, Specifications and Pricing</p> <p data-bbox="565 1255 1149 1293">Annual Contract Amount: <u>\$165,000.00</u></p>